Construction Documents Signed for 4 Key Operational Projects Valued at $70 Million

Just Another Milestone for a Reliable, Sustainable and Resilient Wastewater System

On November 12, 2019, Michael J. Sarullo, Division Engineer, Environmental Engineering Division, signed construction documents of four key capital improvement projects (CIP) valued at $70M. The projects included the:

- Donald C. Tillman Water Reclamation Plant (DCTWRP) Advanced Water Purification Facility (AWPF) Primary Equalization Basin Project,
- DCTWRP Emergency Backup Power Project,
- DCTWRP Additional Valley Outfall Relief Sewer (AVORS) & East Valley Interceptor Sewer (EVIS) Gates Replacement Project and
- DCTWRP Screw Pumps Inlet Gates Project.

The project is complex and requires a well-qualified team with a proven track record of successful delivery. The prequalification of Design-Build Entities is in progress.

These projects are the first in the series of projects for the Los Angeles Groundwater Replenishment Program at DCTWRP.

All four projects will be advertised as a mega project with design-build and design-bid-build segments as following:

**DCTWRP AWPF Primary Equalization Basin Project ($44 M)**

This design-build project provides for existing and future process uses. The Primary Effluent Equalization Basin will provide the additional 6.75 MG of storage volume with five (5) 314 ft. x 47.5 ft. equalization (EQ) tanks. The new basin structure will have overall dimensions of 360’ x 263’. This will include the inlet channel, EQ tanks, and inlet and outlet pipe gallery. The concrete tank consists of 5 compartments for various operating scenarios including: all compartments empty, selected compartments full or empty, with partially filled compartments. The basin compartment walls and roof will have a plastic liner for concrete corrosion protection. To accommodate a future AWPF, the AWPF Primary Equalization Basin will include a structurally reinforced concrete roof supported by the load walls and grade beams. The new EQ tanks will be located above the 75” reinforced concrete pipe EVIS plant bypass that runs north-south. Pending recommendations from the geotechnical en-

continued on page 2
On December 10, 2019 the Bureau of Engineering received a BEST (Building Excellence Shaping Tomorrow) Award from the American Public Works Association Southern California Chapter for the North Spring Street Viaduct Widening and Rehabilitation project in the category Transportation Over $200,000. Shirley Lau and Scott Gibson attended the luncheon at The Center at Sycamore Plaza in Lakewood, CA to accept the award on behalf of the BOE.

For 18 years, the Annual APWA BEST Awards luncheon recognizes individuals, groups and projects that are outstanding in the prior year. The categories include top leader and emerging leader in both the public and private sectors, and top elected leader as well as best project awards for: buildings; facilities; creative & innovative; drainage, water & wastewater; recreational and athletic facilities; stormwater; traffic; mobility and beautification; and transportation projects. These project awards are separated by the size of the public entity where they occurred.
Westwood Neighborhood Greenway Project Groundbreaking
Prop O Project Will Improve Stormwater Quality & Provide Green Space

On December 20, 2019 Councilmember Paul Koretz led the groundbreaking for the Westwood Neighborhood Greenway Project held on Exposition Blvd. east of Westwood Blvd. adjacent to the Westwood/Rancho Park Metro Station.

In 2004, the City of Los Angeles (City) voters passed Proposition O, authorizing $500 million of bonds to fund projects to improve the quality of the City’s river, lakes, and beaches. Partial and front funding of this project comes from Proposition O. This project is also receiving reimbursable funding from the State Proposition 84 Santa Monica Bay Restoration Grant Program.

Councilmember Koretz said, “We absolutely hope that this will be a model, combining park space and water cleansing and educational learning for students about environmental practices, and a place of refuge for birds and bees and butterflies.”

Damon Nagami, Natural Resources Defense Council, said, “It is environmentally beneficial for so many reasons, it’s going to increase access to nature for folks in park poor communities who can come to this greenway along the Expo line that connects to virtually all the metro system, buses and rail, which is fantastic.”

Although the Westwood Greenway Project will look like a beautiful parkway, with vegetation and streams, once construction is completed, it will in fact implement major Best Management Practices (BMPs), with pollution abatement devices to assist the City to comply with the California Water Quality Control Board to meet Total Maximum Daily Loads (TMDLs) for the Ballona Creek watershed for the removal of coliform bacteria, heavy metals, toxics and trash.

The project components include, a diversion structure at an existing 9.5-feet tall by 11-feet wide existing rectangular storm drain along Overland Avenue, to capture runoff from 2,400 acres of drainage area. An 18-inch diameter Reinforced Concrete Pipe (RCP) will be installed to connect the storm drain to an 8-foot diameter hydrodynamic separator. The project will also install electrical and mechanical systems, including two (2) 500 GPM pumps at both ends (total of four (4) pumps), to help circulate 500 GPM of stormwater as a continuous loop. As the stormwater continues to flow towards Overland Avenue, the cleaner, treated water will re-enter the existing storm drain on Overland Avenue through an existing 24-inch RCP. The project will treat, at a minimum, 70 acre-ft annually of dry and wet-weather runoff from the Overland storm drain.

This 91,000 square-foot (approx. 0.2 acre) area stormwater pollution abatement project will provide urban runoff treatment for dry and wet weather flows from drainage areas surrounding the project site. Two (2) parallel vegetated bioswales totaling 1,620 linear feet, which will look like naturally flowing simulated streams, will be installed on both the North continued on page 4
Westwood Greenway continued from page 3 and South parcels of the Westwood Greenway Project for physical and biological treatment of stormwater by flowing through various plants, soils, and through exposure to sunlight. The north bioswale will be connected to the south bioswale through an existing 48-inch culvert that runs under the tracks and was installed by Metro. Flows in the north bioswale will take 20 to 30 minutes for flow to travel east to west. Flows in the south bioswale will take 10 to 20 minutes to travel west to east.

The project will remove invasive plants and replace them with over 2,000 native and drought tolerant plants. Thus, constructing one major BMP with beautiful and native landscapes. The project will have ten (10) educational interpretive signs located throughout the project site.

The second pump station on the south portion of the Project near Exposition Boulevard will capture and divert wet weather flows from a 5-acre watershed from the Westwood Boulevard storm drain. The project will treat, at a minimum, 0.3 acre-ft annually of dry and wet-weather flow from the Westwood Boulevard storm drain. This stormwater will also be recirculated back to the existing storm drain on Overland Avenue as shown on Figure No. 1 below. The south simulated steam will meander south of the bike and pedestrian corridor as shown on the figure below. This south bioswale may flow dry in the summer months when there are no wet weather flows due to evaporation and absorption into the plant media and sand filter.

The Westwood Greenway Project is designed to provide year-round treatment of urban runoff, water conservation and beneficial use, education opportunities for local K-12 schools, additional green recreation space, and reduce heat-island effect. This “rails with trails” concept will improve water quality, showcase the Exposition Light Rail line, encourage ridership, and provide a unique transit experience in the City of Los Angeles.

The general contractor is Environmental Construction, Inc.

City Engineer Gary Lee Moore talked about the partnership with the Bureau of Sanitation, and others to implement this project.

BOE is responsible for design, project management and construction support. Congratulations go to Kenneth Redd, Deputy City Engineer; Christopher Johnson, Prop O Program Manager; Andy Flores, Prop O Project Manager; Mohammad Al-Jamal, Construction Manager; Naushin Kamal, Project Engineer; Cindy Huynh, Project Engineer; Edick Ohanian, Project Award and Control Div. From the Bureau of Contract Administration: John Reamer, Inspector of Public Work; Roosevelt Bagby, Chief Construction Inspector; Lube Carovski, Principal Construction Inspector; Dennis Kiley, Construction Inspector; and everyone who contributed to this project.
The United States Environmental Protection Agency Brownfields 2019 Conference was held in Los Angeles December 11-13, 2019. It was billed as the largest training and networking event in the nation focusing on environmental revitalization and economic redevelopment.

On December 11, 2019, Board of Public Works President Kevin James gave opening remarks at the Los Angeles Convention Center.

Michael Affeldt of the LA River Office, Katie Doherty and Morton Price of Engineering and Jessy Fierro from the State Department of Toxic Substances Control, led a panel discussion on the City’s Taylor Yard G2 River Park Project. The discussion showcased the successes and challenges of redeveloping the Taylor Yard G2 site, a 42-acre brownfield, the newest and largest project of the LA River Revitalization Master Plan. Panelists focused on the ways the Plan and the Taylor Yard project are enhancing existing communities by creating more open space, parks, trails, recreation, and ecosystem restoration.

On December 12, 2019 Bureau of Engineering staff led a mobile workshop for 40 participants attending the U.S. EPA Brownfields Conference in Los Angeles. The tour highlighted the remediation and development of Engineering’s newly completed Albion Riverside Park, which features green infrastructure measures to improve the water quality of stormwater prior to discharging into the Los Angeles River through diverted flows that are treated and infiltrated or used within the park.

The participants also visited Taylor Yard G2 River Park, the City’s newly acquired, 42-acre, river-adjacent site that will create habitat restoration, support sustainability, and open more than one mile of direct river access to local communities.
ASCE’s International Conference on Sustainable Infrastructure took place in Los Angeles at the historic Millennium Biltmore Hotel from November 7–9, 2019. Attendees included civil engineers, infrastructure managers, architects, policy makers, technology experts, and related professionals provides a showcase for the latest developments and advancements in design, construction, technology, policy and education related to sustainable and resilient infrastructure and offers a forum to discuss and debate future directions for the 21st century. Conference topics focused on sustainable cities for an uncertain world and covered a broad array of contemporary issues for professionals involved in the development of sustainable infrastructure.

The conference included presenters and participants from all over the world with the purpose to help expand attendees’ horizons and understanding of sustainable and resilient infrastructure and kicked off on Thursday morning with several plenary sessions including a discussion on Engineers as Global Change Agents and Catalysts for Action: How Do We Engage and Partner to Unlock the Potential?

Structured to foster interactive discussion, this year’s conference featured a keynote by a Los Angeles based international luminary as well as over half a dozen case studies and workshops focusing on recent innovations and achievements from cities around the U.S. and the world.

On Friday, November 8, 2019, Ibrahim Hafeez presented during a technical session on Climate Change on Sustainable Energy Operations in Cogeneration - City of Los Angeles Hyperion Water Reclamation Plant where he presented on the Hyperion Water Reclamation Plant’s (HWRP) Digester Gas Utilization Project (DGUP). The DGUP implemented HWRP’s Bio-Energy Facility (HBEF) that has been in operation since 2017. Ibrahim highlighted the many sustainability features of the HBEF including how the facility has excelled in the use of renewable energy. The HBEF makes full beneficial use of the HWRP’s generated digester gas (biogas) and the project was awarded an Envision® Platinum award in 2018.

Lorraine Moreno spoke on Creating Continuing Education Partnerships for Employee Development: City of Los Angeles Bureau of Engineering and Loyola Marymount University as a presenter during a technical session on education. Specifically, Lorraine spoke on the need for continuing education tracks in sustainability and the benefits of partnering with a higher education institution to meet this need. BOE has successfully partnered with Loyola Marymount University to create a certificate program that engages and teaches engineers to sustainably manage and solve environmental problems in natural and urban systems. These courses focus on the modern engineer’s role in sustainability. Upon completion of the certificate, BOE engineers may formally apply to the Master of Science programs in Civil Engineering or Environmental Science and all courses completed toward the certificate can be applied towards the master’s degree. The benefits of this partnership are evident to not only to the employer which capitalizes on a skilled workforce and attracts new talent, but also to the university through exposure to their advanced programs and degrees and to students who can obtain information about working as an engineer as they prepare to enter the workforce. Employees also benefit from continued on page 7
2020 US Census Starts in March

City Employees Asked to Participate
The US Census is held every 10 years. The results of the Census determine how much federal funding each state receives annually for education, healthcare, housing, and other social safety net programs. The Census also determines the apportionment of Congressional seats and redistricting at all levels of government.

This year, for the 2020 US Census, Mayor Garcetti asks that all City employees help educate Angelenos about the importance of the Census and engage them in fully participating.

Did you know . . .
- Los Angeles County is the hardest-to-count in the country
- Los Angeles’ hardest-to-count area is Council District 9
- It is estimated that the City of Los Angeles receives billions every year in federal funding
- Census data helps drive funding for programs like Medi-Cal, Title 1 grants, Special Education grants, SNAP (food stamps), Head Start, the repair and construction of highways, bridges, roads, and more
- The Mayor’s Office of the Census is working closely with L.A. County to correct misinformation about Census 2020 and encourage ALL community members to participate.
- To meet this goal, the Office of the Census will:
  - Convene a local Complete Count Committee, the hub for disseminating information, planning, and organizing outreach efforts countywide
  - Identify hard-to-count populations
  - Establish Census Action Kiosks, locations where individuals can find information and resources or respond to the 2020 Census questionnaire (i.e., libraries, Worksource, Family, and Youth Source Centers, Computer learning labs, Senior Centers, etc.)
  - Recruit and train Census Goodwill Ambassadors, volunteers who can serve as trusted messengers to relay the importance of participating in the Census
  - Foster and support “on-the-ground” outreach efforts by community organizations

Quick Guide

Why should I participate in the census?
When you complete the census, you’re standing up not only for yourself, but for your community. Over $115 billion is spent every year on California schools, healthcare, housing, transportation, and other vital programs determined by census data.

If California doesn’t have an accurate count, we could lose a seat in Congress.
If you don’t complete the census, your identity and community is invisible to people who have the power to make major decisions affecting your life.

How do I complete the census?
- Census Action Kiosks (CAK) will be located across the City and in your community
- On your own internet-ready computer, smartphone, or tablet
- Check your mailbox for a questionnaire from the U.S. Census Bureau
- Call one of the U.S. Census Bureau’s Census 2020 hotlines to request or complete a questionnaire

When does the census happen?
- March 2020: Invitations are mailed out asking households to respond to the new online census. Reminder letters go out towards the end of the month.
- April: Reminder postcards go to households that haven’t responded online. You may receive a reminder letter and paper questionnaire if you have not responded by their fourth reminder.
- May: Census takers will visit households that have not responded.

Bureau of Engineering Outreach
The Mayor’s office is leading the effort to educate and engage Angelenos about the Census, which will begin in March of 2020:
1. BOE employees must bring and distribute posters and flyers to every public event or meeting. Please bring enough for everyone.
2. At every public meeting or event, please say a few words about the Census, why it’s important and ask participants to help spread the word.
3. After the meeting or event, please track your outreach activity in this Google sheet. We will be sharing this with the Mayor’s office on a regular basis. https://docs.google.com/spreadsheets/d/14Izc18Bjeg4yqDQ9jqsqpmOcCkBFwicWYeH1K7T68s/edit#gid=635053495

Outreach Materials
To print out flyers and posters for use at events and meetings, please go to Outreach Toolkit here: https://census.lacity.org/outreach-resources
For more information go to www.census.lacity.org. If you need assistance with outreach, please contact Mary.Nemick@lacity.org or Edmond.yew@lacity.org.

Thanks to Architectural & Malkoun
This e-mail was sent to head of the Architectural Division Neil Drucker commending the Architectural Division and Gus Malkoun, in particular:
Date: December 19, 2019 at 5:53:02 PM PST
Subject: Thank You, BOE!

Neil -
I will be out of town during the Christmas week, but before I leave for the holiday I wanted to offer a “thank you” to you and your team for all the hard work and progress on the Walk of Fame project this year.

In particular, I want to acknowledge Gus for his tireless work ethic, commitment and meticulous attention to detail!

We are off to a great start and I look forward to the continued evolution of this as we move forward, in consultation with other City departments as well as the Hollywood community.

Thanks again and Happy Holidays,
Dan Halden
Director, HEART of Hollywood
Office of Councilmember Mitch O’Farrell,
13th District

ReadyLA - Be Prepared
The Emergency Preparedness Department’s website readyla.org has tips and detailed advice on how to prepare for many types of emergencies: earthquake, fire, floods, extreme heat, extreme cold, landslide, power blackout, tornado, hurricane, cyber security, terrorism, public health, hazardous materials, etc. Does your family have an emergency plan? Check out the information on how to create one, before there’s an emergency.
Welcome to the Bureau of Engineering!

The following information about some of our new employees illustrates that the Bureau of Engineering has hired a very diverse group of talented people.

**Amy Lam**

Amy Lam joined the Prop O Clean Water Division (POB) as a Civil Engineering Associate I on November 25, 2019. She graduated from the University of California, Irvine (UCI) with a Bachelor of Science in Environmental Engineering in June 2019. While at UCI, Amy was an active board member of AAEES’ (American Academy of Environmental Engineers and Scientists) student chapter. After graduating from UCI, she worked as intern for the Public Works Environmental Resources/Watersheds Department in Orange County where she gained experience in water quality monitoring.

Amy was born and raised in Redlands, but she currently resides in El Monte. In her spare time, Amy enjoys hiking, playing badminton, visiting amusement parks, and playing board games with her friends. She also likes to travel and hopes to visit Asia and Europe in the near future. She is grateful for the opportunity to start her career with the Bureau of Engineering and is looking forward to learning and expanding her knowledge in engineering.

**Raymond Lam**

Raymond Lam joined the Street and Stormwater Division (SSD) on November 25, 2019 as a Civil Engineering Associate I. He graduated from California State Polytechnic University, Pomona with a bachelor’s degree in Civil Engineering. He has his EIT certificate and will pursue a PE license.

Before joining the Bureau of Engineering, Raymond worked as a Civil Engineering Student at the Los Angeles County Department of Public Works.

In his free time, he enjoys traveling, watching movies, and spending time with friends and family. He is excited to be part of the Bureau of Engineering and looks forward to learning more in SSD.

**Cindy Qi**

Cindy Qi graduated from the University of Southern California (USC) with her bachelor’s degree in Environmental Engineering and attained her master’s degree from Berkeley in the same field. Cindy joined the Wastewater Conveyance Engineering Division (WCED) on December 9, 2019 as a Civil Engineering Associate I, making this position her first occupation ever. This is a wonderful way to start her journey in the City.

In her spare time, she relishes in arts & crafts and watching sci-fi & action films. She is eager to learn new material and feels very fortunate to be a part of this team, especially under the supervision and guidance of Environmental Engineer Claudia Haskett.

**Ana Soriano Villa**

Ana Soriano Villa joined the Street and Stormwater Division (SSD) on November 12, 2019 as a Civil Engineering Associate I. She graduated from California State University, Los Angeles this past May with a Bachelor’s Degree in Civil Engineering. Ana was one of the founding members of the Institute of Transportation Engineers (ITE) chapter at CSULA.

Prior to becoming part of the Bureau of Engineering, Ana was a Student Intern at the Port of Long Beach for the Surveying Division and a Student Engineer at Caltrans District 7 for the Design Division.

During her free time, she enjoys watching movies, visiting new places, playing soccer and loves doing outdoor activities. Ana is grateful and excited on being part of the Bureau of Engineering family and looks forward on serving the city that’s seen her grow and develop personally and professionally.

**Visit SuihoEn**

Looking for something fun to do this weekend? Have you visited the Japanese Garden at the Tillman Water Reclamation Plant yet? In the midst of the busy San Fernando Valley lies an oasis, a 6 1/2 acre garden, which features three gardens in one.

The Garden is open M-Th 11am-4pm, Sunday 10am-4pm

General Admission is $5, $3 for Seniors 62+ and Children 12 under.

The Japanese Garden was created to be enjoyed for each of the four seasons. The combinations of flowers such as azaleas, cherry trees, magnolias, wisteria, raphiolepis indica, iris and lotus, along with the other garden features, provide varying modes and interest throughout the year.

The exquisite design of the “garden of water and fragrance” (SuihoEn) which was dedicated June 14, 1984, leads us from a world of freeway traffic, pressures and haste into a world of meditative calm where it is possible to focus on and remember the very simple and beautiful in both nature and our lives. The idea of having a Japanese Garden adjacent to a water reclamation plant was conceived by former City Engineer Donald C. Tillman. The garden’s purpose was to demonstrate a positive use of reclaimed water in what is generally agreed to be a delicate environment, a Japanese Garden.

The Japanese Garden is located at 6100 Woodley Ave., Van Nuys 91406 (between Victory and Burbank). For more information call (818) 756-8166 or www.thejapanesegarden.com.

**Newsletter Submissions**

We are always pleased to receive submissions for the Newsletter. There are a few tips that we’d like to be kept in mind. Please do not submit articles using the “table” or “column” feature of MS Word. It will not translate correctly. Instead, just use tabs. If you have photos, please send them in their native format, i.e., jpg or tif. Do not place photos in a word processing document. Also, please run your article through spell check and make sure all names are spelled correctly before submitting it. Again, thanks to all for their contributions.
Mayor Announces State Grants for L.A. River Projects

Mayor’s press release:
LOS ANGELES (December 6, 2019) - Mayor Eric Garcetti today announced $3.55 million in State grants to help improve pedestrian, cyclist, and equestrian access to the L.A. River and support its wildlife habitat.

“The L.A. River is central to our city’s history - and our investments now will ensure that it’s a natural treasure far in the future,” said Mayor Garcetti. “These grants will allow us to restore river habitat, give Angelenos better access to the outdoors, add new places to walk and bike, and advance our vision of sustainability in the heart of our city.”

Mayor Garcetti led a group of local and state partners to compete for - and win - two separate grants to strengthen our river.

The first award secures $2.2 million from the California Natural Resources Agency to the Bureau of Engineering for a 2.2-mile, multi-use path along the North Atwater East Bank Riverway, between Los Feliz Boulevard and the 134 Freeway. When complete, this project will be part of a six-mile loop linking pedestrian, cyclists, and equestrians with jobs, local parks, and transit stops - all connected to the North Atwater Multi-Modal Bridge, the future bridges over the Verdugo Wash, and the banks of the river between the Glendale RiverWalk and Ferraro Fields.

The second grant will bring $1.35 million from the California Wildlife Conservation Board to the Council for Watershed Health to support wildlife habitat within 4.5 miles of Los Angeles and a new proposal for infrastructure improvements that will help increase fish populations and foster a more diverse, robust ecosystem in the channel.

Mayor Garcetti has led the City’s efforts to revitalize the L.A. River by transforming it from a concrete flood channel into a natural space - creating more parks, bike paths, and open space for recreational use. To advance this work, Mayor Garcetti has spurred the development and construction of several future bridges that connect communities to the river, including the Sixth Street Viaduct replacement, the North Atwater Multimodal Bridge, and the Red Car Pedestrian Bridge.

Support from local, state, and federal partners:
“The Los Angeles River is our gem, one with tremendous potential to bring a wonderful resource and vibrancy to our communities,” said Councilmember Gil Cedillo. “These grants help us move forward on our continued quest to build a more accessible, equitable, and sustainable future for our residents in the city of Los Angeles.”

“Our River Revitalization Master Plan gave us a grand vision for our L.A. River, and these funds will help us turn it into reality,” said Councilmember David Ryu. “The Los Angeles River holds the story of our city’s beginning, and it’s on us to make the next chapter a brighter one. For years, we’ve been working with community leaders, environmental groups, and residents to restore our river, expand public access, and improve its ecological function. This new path brings us closer to a continuous bike path along the L.A. River, as well as provides new connections to countless Angelenos.”

“This is another step towards creating greater connectivity along the Los Angeles River and restoring the wildlife habitat at the city’s urban core,” said Councilmember Mitch O’Farrell. “I introduced a motion in Council earlier this year to start the process to apply for this grant funding, and I appreciate the river stewardship of the Bureau of Engineering for its work on several projects that will better serve the area. I look forward to the continued partnership with our local stakeholders as we collaborate to improve this existing service road into a greenway along the East Bank. What a great day for the Los Angeles River!”

“These grants are a major step forward in realizing the Los Angeles River Revitalization Plan,” said Councilmember José Huizar. “The award by the California Natural Resources Agency recognizes that the development of alternative transportation is key to a sustainable Los Angeles. Multi-use paths along the North Atwater East Bank Riverway and the East Bank of the L.A. River will allow residents to safely connect to jobs, as well as provide for a wide range of recreational possibilities, and protect the open space and natural resources bordering the waterway. I’m excited to work toward the completion of these projects.”

“I applaud the continued financial support of the Los Angeles River by the California Wildlife Conservation Board,” said Senator María Elena Durazo. “This partnership between the Council for Watershed Health and the City of Los Angeles is an exciting endeavor that I hope will protect habitat, fish, and wildlife as well as provide valuable opportunities for local job creation.”

“I am very pleased that this grant to transform over two miles of dilapidated asphalt into a clearly marked pathway along the L.A. River became a reality,” said Senator Anthony Portantino. “This project will help accessibility for disadvantaged communities and will allow people to safely and sustainably connect to jobs, parks, transit, and resources and I am happy to have supported these efforts. I want to thank the Mayor, his team, and everyone who helped to make this grant possible and who will implement its purpose.”

“I am thrilled that LARiverWorks and the California Natural Resources Agency have come together on this vital project,” said Assemblymember Laura Friedman, Chair of the Assembly Natural Resources Committee. “I’d like to congratulate the City of Los Angeles on securing funds for a project that represents another major step forward in transforming our region into one that is truly interconnected.”

“The Los Angeles River has the potential to be the most important natural resource to millions of Angelenos,” said Assemblymember Miguel Santiago. “I applaud everyone’s efforts to secure these grants, which will improve access along the river and help support fish habitat. My constituents in Downtown Los Angeles, Boyle Heights, and other surrounding neighborhoods are in great need of more green space and recreational areas. As a result of these efforts, we are now one step closer towards achieving the L.A. River Revitalization Master Plan and helping our communities connect with nature.”

“The Los Angeles River is a major artery through the heart of our city that connects some of the most historic neighborhoods of Los Angeles, including portions of my Assembly district,” said Assemblymember Wendy Carrillo. “This $1.35 million grant will enhance further river access to all Angelenos while allowing the wildlife corridor and native vegetation to thrive.”

Safe Driving in the Rain
Driving a car can be dangerous at any time, but add rain, mud and floods and it gets even tougher. The number of crashes skyrocket during storms. The number one tip from the Los Angeles Police Department: slow down. Many crashes can be prevented by using extra caution and staying alert to changing conditions.

General Tips
• Slow down.
• Increase distance behind other vehicles.
• Use center lanes because water collects at the curbs.
• To prevent windows from fogging, open window slightly and turn defroster on high; use air conditioning to reduce humidity.
• Avoid distractions, such as using a cellular phone, while driving.
• Keep headlights on during rain.
• Think 20-30 seconds ahead.
Think about it - at 65 mph on wet roads, a car needs 750 feet to stop, versus 250 feet on dry pavement.

Sport Utility Vehicles
Drivers of sport utility vehicles may feel safer and more in control but, because SUVs are bigger and have a higher center of gravity than cars, they handle and maneuver differently. They aren’t designed to corner at the same top speeds as passenger cars and they need more space to stop. Abrupt maneuvers possible in an auto can cause loss of control in a sport utility vehicle.
Emergency Info At Hand

Are you prepared for the next disaster? Regardless of when the disaster hits, the Bureau of Engineering (BOE) must be ready to respond, and you will need to determine quickly who is available. Odds are about 3:1 that the next disaster will happen when you are not at work. How will you contact your supervisor? Your employees at home and at work should have ready access to the home or cell phone numbers of your employees, your supervisor, and the BOE emergency information number: (213) 485-5268. The following information will be posted on the intranet in the BOE Forms Library in wallet-card sized format.

Bureau of Engineering

Emergency Instructions for All Employees

1) Disaster occurs while at work:
   a) Ensure your personal safety as well as your co-workers.
   b) Secure your work location.
   c) If necessary, report to designated evacuation location or assigned emergency location.
   d) Wait for instructions.
   e) If instructed, go to an undamaged Bureau of Engineering worksite.

2) Disaster occurs during non-working hours:
   a) Secure your family's safety.
   b) Contact your supervisor: ___________
   c) If supervisor is not available, call BOE's Emergency Info number: (213) 485-5268 for recorded instructions.
   d) Monitor news media:
      TV: Ch 2, 4, 5, 7, 11 13 or CNN
      Radio: Los Angeles: 640, 790, 980 or 1070 AM
      Orange County: 870 AM and 1050 AM
      Ventura: 990 AM
      San Bernardino: 590 AM
   e) Adhere to your normal work schedules at regular reporting locations unless instructed to do otherwise. You may need to report to an alternate location if it is impossible to get to your location.

3) Personal/Family Preparedness
   As an employer, the Bureau of Engineering is responsible for educating personnel about the importance of personal and family emergency preparedness. Personnel, especially those assigned to work units that perform critical functions, need to know what to do before, during and after disasters in order to be prepared in the work place and at home.

The Bureau’s Emergency Preparedness Center shall educate and prepare employees as individuals to prepare for and respond to disasters through periodic article in the Bureau Newsletter. Opportunities include the City Emergency Response Team (CERT) Program.

Remember - The latest letterhead is always available on the Engineering Forms Library under the category “Correspondence” on the Bureau of Engineering intranet.
Griffith Parkline Shuttle Opens

The new service will stop at over a dozen destinations within Griffith Park

**Mayor’s press release:**

LOS ANGELES (December 3, 2019) - Mayor Garcetti today announced the new Parkline Shuttle, a free service at Griffith Park that provides car-free access to over a dozen destinations - alleviating demand for parking and easing congestion in the area.

“If we want to get more people out of their cars, we need to provide convenient, sustainable alternatives that take riders where they need to go,” said Mayor Garcetti. “Griffith Park is one of our City’s most iconic destinations, and this new shuttle will encourage visitors to enjoy it without a vehicle - protecting its natural environment and making it easier to access the park’s incredible attractions.”

The Parkline Shuttle will open to the public on Saturday, December 7, and run on Saturdays and Sundays from noon to 10 p.m., with buses running every 15 to 20 minutes apart. The shuttles will be ADA accessible, include bike racks and seating for 25 passengers, and connect visitors to existing public transit offerings in and around the park.

The shuttle will be operated by the Los Angeles Department of Transportation (LADOT) and stop at the Griffith Observatory; Greek Theatre; Franklin’s Café (with access to the playground and Roosevelt Golf Course); Hollywood Sign Hike; Los Feliz and River side intersection; Ranger Station (with access to the visitor center and merry-go-round); Park Center (with access to the Old Zoo and Shane’s Inspiration playground); L.A. Zoo; Autry Museum; Pecan Grove; Los Angeles Steamer; Travel Town Museum; and Pony and Train Rides.

“By uniting the icons of Griffith Park as well as its Metro and DASH stops, the Griffith Parkline is ushering in a new era for the nation’s greatest urban park,” Councilmember David Ryu said. “For the first time in its 123-year history, visitors can access all that Griffith Park has to offer without once needing a car. The Griffith Parkline is free, accessible, and efficient - and just one way we are reducing traffic and increasing access in Griffith Park.”

Griffith Park has experienced steady growth in visitation from locals and tourists in recent years, increasing vehicle congestion and parking demand. The Parkline Shuttle is the City’s latest effort to address these issues and encourage car-free public access while ensuring more visitors can enjoy the park and its amenities.

Other improvements include a DASH service to connect visitors to the Metro Red Line, which moved more than half-a-million passengers last year; a reconfigured, more efficient traffic pattern; and enhanced wayfinding and signage throughout the Park.

“Creating a network of opportunities while improving connectivity throughout the park will give many the option of enjoying all Griffith Park has to offer,” said Mike Shull, General Manager of the Department of Recreation and Parks. “The Parkline Shuttle fulfills Recreation and Parks goal and commitment to the community. It is the most convenient, accessible and environmentally friendly way to get around Griffith Park.”

“At LADOT, we pride ourselves on connecting Angelenos with experiences,” said LADOT General Manager Seleta Reynolds. “The new, free Parkline service will give residents and visitors alike the chance to explore each of Griffith Park’s iconic locations while cutting traffic and improving the experience for everyone.”

For more information and a map of the service, please click here: https://www.laparks.org/griffithpark/planyourtrip#Parkline

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Christmas Tree Recycling

**From LASAN:**

If you have an authentic tree: remove all the ornaments and any other decorations, cut the tree up as needed to fit inside your green bin, and put the bin out for pick-up on your bin collection day. If the tree is too big to cut and fit in the bin, just place it beside the bin on collection day. Or, take it to one of our many drop off locations throughout the City.

If you have a plastic or flocked tree (dusted with fake snow), it cannot be recycled. You must put these in the black bin instead.

**Multi-family Residential Recycling Program Participation**

Residents of multifamily buildings are requested to place their Christmas trees at the curbside on the collection day in your neighborhood. Whether you are serviced by LA Sanitation & Environment or a recycLA service provider, we will pick up your tree on your neighborhood scheduled collection day. You can check for the collection day from our homepage. Please remove all decorations, tinsel and stand from the tree. Artificial trees and flocked trees cannot be accepted - please place them in your black bin.

**Mulching Facility Christmas tree drop-off**

The following mulching facilities will accept trees until the end of January. Trees can be dropped off Monday through Friday from 9:00 am to 4:00 pm. Holiday wrapping and packaging materials will not be accepted. Please remove all decorations, tinsel and stand from the tree prior to dropping it off. Artificial trees and flocked trees cannot be accepted - please place them in your black bin.

**Lopez Canyon Environmental Education Center, 11950 Lopez Canyon Road, Lake View Terrace, CA 91342**

**Harbor Mulch Facility, 1400 N. Gaffey Street, San Pedro, CA 90731**

**One-day drop off at Recreation and Park locations**

Christmas trees can be dropped off on Sunday, January 5, 2020 at six Recreation and Park locations from 9:00 a.m. to 4:00 p.m. Holiday wrapping and packaging materials will not be accepted. Please remove all ornaments, decorations, tinsel and the stand from the tree prior to dropping it off. Artificial trees and flocked trees cannot be accepted - please place them in your black bin.

Los Angeles Zoo Parking Lot, Griffith Park, junction of Golden State (Interstate 5) and Ventura (State Route 134) Freeways

Baldwin Hills: Rancho Cienega Recreation Center, 5001 Rodeo Road

Encino: Balboa Sports Center, 17015 Burbank Boulevard

Rancho Park: Cheviot Hills Recreation Center, 2551 Motor Avenue

Sunland Park, 8651 Foothill Boulevard

Westchester Municipal Building, 7166 West Manchester Avenue

**Fire Station Christmas tree drop-off**

The following Fire Station locations will accept Christmas trees until mid-January. They will not be accepting holiday wrapping and packaging materials. Please remove all decorations, tinsel and the stand from tree prior to dropping it off. Artificial trees and flocked trees cannot be accepted - please place them in your black bin.

**Fire Station #3, 108 N. Fremont Avenue, 90012 - Civic Center / Bunker Hill, (213) 485-6203**

**Fire Station #21, 1192 E. 51st Street, 90011 - South Los Angeles, (213) 485-6221**

**Fire Station #28, 11641 Corbin Avenue, 91326 - Porter Ranch, (818) 756-9728**

**Fire Station #29, 4029 Wilshire Boulevard, 90010 - Hancock Park, (213) 485-6229**

**Fire Station #36, 1005 N. Gaffey Street, 90731 - North San Pedro, (310) 548-2836**

**Fire Station #44, 1410 Cypress Avenue, 90065 - Cypress Park, (213) 485-6264**

**Fire Station #64, 10811 S. Main Street, 90061 - South Los Angeles, (213) 485-6264**

**Fire Station #65, 1801 E. Century Boulevard, 90002 - Watts, (213) 485-6265**

**Fire Station #77, 9224 Sunland Boulevard, 91352 - Sun Valley, (818) 756-8677**

**Fire Station #81, 14355 Armita Street, 91402 - Panorama City, (818) 756-8681**

**Fire Station #86, 5101 N. Sepulveda Boulevard, 91403 - Sherman Oaks, (818) 756-8606**

**Fire Station #94, 4470 Coliseum Street, 90016 - South Los Angeles, (213) 485-6294**

**Fire Station #106, 23004 Roscoe Boulevard, 91304 - West Hills, (818) 756-8606**

For more information, please contact LA Sanitation & Environment’s 24-hour Customer Care Center at 1-800-773-2489.
CMAA So Cal Chapter Seminars

The Construction Management Association of America Southern California Chapter is offering the following seminars. For additional information please go to www.cmaasc.org.

2020 Owners’ Night on January 14, 2020 at The Grand, 4101 E. Willow St., Long Beach, CA 90815, 5:30 pm - 8:00 pm.

Owners’ Night is one of the industry’s premier networking opportunities for construction services providers to meet with local public and private owners to learn about their projects and staffing needs. More than 400 professionals from design, construction, and consulting communities attend Owners’ Night.

2020 California Construction Law Update on January 28, 2020 at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach, CA 90815, 8:00 am Registration, 8:30 am Seminar. Newly Enacted Laws Addressing:

- Best Value Contracting
- Architect, Engineer, Contractor Licensing Regulations and Practice
- New Independent Contractor Determination Standards and Exemptions
- Design Build in Education Sector
- Skilled and Trained Workforce Requirements
- Expansion of Prevailing Wage
- Contractor Requirements to Address Discrimination and Harassment
- Contracting Preferences - Public Works
- Expansion of Eligibility for Contractors CM/GC Delivery Method
- New Court Cases Impacting Construction and Design Industry

Presenters: Michael J. Baker and Andrew Green, Snell & Wilmer LLP

Register by January 21 $70/member, $140/non-member. After January 21 $85/member, $170/non-member.

Proposition 13 on February 11, 2020 at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach, CA 90815, 8:00 am Registration, 8:30 am Seminar.

Proposition 13 will be on the statewide ballot of the California Primary election on March 3, 2020. Assembly Bill 48 (O’Donnell) created the largest state bond in California’s history. It is a $15 billion school facilities bond that will provide capital funding for grades Pre-School / K-12, Community Colleges, State Colleges, and Universities.

This program will provide information addressing the current needs of Pre-School / K-12 facilities for modernization, new construction, and facility and financial hardship funding, as well as the needs of the community colleges of California. The program will provide details of changes in the State’s School Facility Program (SFP). Also, the program will discuss the potential impact of Proposition 13 (AB 48) on the work of construction management companies in California.

Emcee: Robert Olin, BCM Group
Moderator: Senator Tom Torlakson Panel Members: Dave Miranda, Executive Director of Facilities Development and Planning, Long Beach Unified School District; Tom Dufy, Legislative Director, CASH (California Coalition for Adequate School Housing); Elvyra San Juan, Assistant Vice Chancellor, California State University, Office of the Chancellor

Register by Feb 4, 2020: $70/member, $140/non-member. After February 4: $85/ member, $170/non-member.

Cost: Register by January 7, $70/member, $140/non-member; Register after January 7, $85/member, $170/non-member.

Western Winter Workshop on February 27 - March 1, 2020 at the Renaissance Indian Wells Resort & Spa. This year’s Western Winter Workshop will include two and one-half days of Capital Management and Technical Presentations showcasing the very latest in capital programs, project controls and techniques. The event also provides a unique opportunity to network with key decision makers from major Capital Project Delivery Organizations as well as Owners, Contractors, Consultants, Technology Providers and many other industry professionals. CMAA Southern California is sponsoring and managing the Capital Track which will feature top owners from our industry - don’t miss out!

- Three days of innovation, best practices and the future of construction
- Explore emerging technologies including smart cities, AI and IOT
- Over 40 Technical Presentations in Project Controls and PM/CM
- Networking and knowledge share
- Exhilarating social events like BMW racing (Sponsored by Oracle Construction & Engineering)
- Certification Credit Hours - Attendees will receive continuing education credits toward their certifications (CCE, PDU, and PDH’s)
- Enhanced Hotel Accommodations - Discount hotel rates for conference guests.
- Technology Showcase - An opportunity to experience the latest and greatest in construction industry software and technology
- Group Registration Incentives for groups of five or more
- Small Business Appreciation Event in conjunction with Shots at Night social event at Indian Wells Golf Resort.

Shredded Paper
Announcement from the Department of General Services: Do not place shredded paper inside recycling bins. Place all shredded paper in plastic bags and place them next to the recycling bin. Make sure the bags are tied tightly to prevent spillage. For more information, please call the RecycleLine at (213) 922-8300.

Notice No. 26 Mentorship Program
Notice No. 26 dated December 10, 2019 titled 2020 Mentorship Program states that the application period for the Bureau of Engineering (BOE) Mentorship Program is now open in accordance with Special Order No. 03-0918. Employees interested in participating in the Mentorship Program as either a mentor or protégé should fill out the appropriate Participation Form located in the BOE Forms Library at: http://eng.insidela.org/forms/ and send it electronically to the Mentorship Coordination Committee via Maria.Rongavilla@lacity.org by December 31, 2019.

If you have any questions, please contact the Mentorship Coordination Committee Liaison at Shirley.Lau@lacity.org. Please note that the deadline has passed.

Notice No. 27 BOE Logo Jacket
Notice No. 27 dated December 18, 2019 titled New Bureau of Engineering (BOE) Logo Jacket states that black fleece jackets are now available for pre-order through the Online Order Request Form. The jackets are made of 100% polyester anti-pilling micro fleece. Please be advised that there are slight differences between the Men’s and Women’s jackets. See the photo below for reference. Samples are available in the Administration Division on the 7th floor in the Public Works Building. Refer to the Order Request Form for more information, or contact John Fabric at john.fabric@lacity.org or at (213) 485-5070 if you have any questions.

Please use this link to complete the pre-order form. To receive your jacket before the end of January, please submit your request no later than Friday, December 20th. We expect the orders to be ready within 4 weeks from the order date. The Training Section will contact you when your order is ready for pick-up. Payment is due upon pick-up. The jackets are $30 dollars each, cash only. Please note that the deadline has passed.

Approval for Submittal of Papers
This is a reminder that employees must get the approval of their group manager and deputy/senior manager prior to submitting any abstract or paper for presentation at a professional conference.
The Construction Network - Connecting Owners to AEC and CFM Industries. To RSVP: www.construction-network.net

**Long Beach Airport Capital Program Update** on Tuesday, January 21, 2019, at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach, CA, 8:00 am Registration, 8:30 am Presentation.

Guest speaker: Cynthia Guidry, P.E., Director, Long Beach Airport.

Cost: $89/person until 12/31/19, $129/person until 1/17/20, registration at door $149.

**Owners’ Outlook Networking & Capital Program Information** on Tuesday, January 28, 2020 the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach 90815, 5:30 pm - 7:30 pm.

Cost: $89/person until 1/20/20, $129/person until 1/24/20, $149/person at the door.

**Brightline - Los Angeles to Las Vegas** on Tuesday, February 4, 2020, at City Club, 555 S. Flower, 51st Floor, L.A. 90071, 8:00 am Registration, 8:30 am Presentation. Virgin Trains, formerly known as Brightline, develops and operates privately funded high-speed intercity passenger rail systems connecting large populations too far to drive and too close to fly. In 2019, Virgin Trains USA closed on the acquisition of Xpress West, a shovel-ready high-speed rail project connecting Southern California and Las Vegas. Construction is expected to begin first quarter 2020. Virgin Trains owns 38 acres just off the Las Vegas Strip for an intermodal station to conveniently connect guests to all attractions. Virgin Trains will operate primarily in the I-15 median between Apple Valley (Victorville) and Las Vegas. In the future, the system could be extended west to Palmdale. The trainsets for the western system will be powered by all-electric locomotives, further enhancing the environmental benefits: Removing 4.5 million car trips, 811 million Vehicle Miles Traveled (VMT) and 300,000 metric tons of carbon from the I-15 corridor each year. Construction of the system will create 15,000 jobs in California alone. 75% of the $4+ billion infrastructure investment will occur in California. The Virgin Trains team is working closely with state and local officials in California and Nevada to finalize right-of-way, apply for tax abatement and other available incentives, and secure necessary approvals to move forward with financing through Private Activity Bonds (PAB).

Guest speaker: Adrian Share, P.E., Executive Vice President, Rail Infrastructure.

Cost: $89/person until 1/4/20, $129/person until 1/31/20, $149/person at the door.

**Metropolitan Water District of Southern California Capital Program Update** on Thursday, February 6, 2020 at the City Club, 555 S. Flower, 51st Floor, L.A., 90071, 8:00 am Registration, 8:30 am Presentation. Guest speaker: Michael Thomas, P.E., Capital Program Management Unit Manager, Engineering Services Group.

Cost: $89/person until 1/14/20, $129/person until 1/31/20, at the door $149/person.

**Los Angeles County Department of Public Works Capital Program Update** on Wednesday, February 12, 2020, at City Club, 555 S. Flower, 51st Floor, L.A. 90071, 8:00 am Registration, 8:30 am Presentation.

Guest speakers: Isaac Gindi, Deputy Director, Public Works; Joseph Nicchitta, Director, Department of Consumer and Business Affairs; Michael Owh, General Manager, Internal Services Department.

Cost: $89/person until 1/21/20, $129/person until 2/7/20, $149/person at the door.

**Legal Seminar - Addressing Site Conditions, Shifting Risk of the Unforeseen** on Thursday, February 13, 2020 at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach, CA 90815, 8:00 am Registration, 8:30 am Seminar. Differing site conditions are a frequent source of disputes between owners and contractors and can lead to significant claims for added costs and schedule delays. Therefore, it is important to understand the types of differing site conditions, the requisite notifications, and how to take advantage of contractual provisions dealing with these claims. If such a condition is encountered, the success of the pursuit or defense of any claim can often depend on vital record keeping.

Instructors: Mary A. Salmon, Partner, Atkinson, Andelson, Loya, Ruud & Romo; and Chris Spandau, P.E., HKA Global.

Cost: $89/person until 1/21/20, $129/person until 2/7/20, at the door $149/person.

**Los Angeles Aerial Rapid Transit - Linking Union State & Dodger Stadium** on Tuesday, February 18, 2020, at Westin Bonaventure, 404 S. Flower St., L.A. 90071, 8:00 am Registration, 8:30 am Presentation.

The planned 1.25 mile aerial gondola system would carry 5,000+ passengers per hour per direction. Less than a 5-minute ride from Union Station to Dodger Stadium. The zero transmission transportation technology would replace car trips and reduce congestion.

Speakers: David Granniss, Consultant, Aerial Rapid Transit Technologies; Holly Rockwell, Senior Executive Officer, Countywide Planning Department, LA Metro.

Cost: $89/person until 1/28/20, $129/person until 2/14/20, $149/person at the door.

**Port Rail Facilities - Expanding Rail Facilities for Goods Movement** on Thursday, March 12, 2020 at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach 90815, 8:00 am Registration, 8:30 am Presentation.

Panel: Rick Cameron, Deputy Executive Director, Planning & Development, Port of Long Beach; Kerry Cartwright, Director of Goods Movement, Port of Los Angeles; Michael Cano, Deputy Executive Officer, Goods Movement and State Policy/Programming Countywide Planning & Development, LA Metro; Paul Hubler, Director of Government & Community Relations, San Gabriel Valley Council of Governments/Alameda Corridor-East Project; Otis Clatt II, President & Kimia Khatami, Director of Customer Service, Pacific Harbor Line Railroad.

Moderator: Marnie Primmer, Executive Director, FuturePorts.

Cost: $89/person until 2/18/20, $129/person until 3/6/20, $149/person at the door.

**OC Public Works Capital Program Update** on Thursday, March 26, 2020, at the Long Beach Marriott, 4700 Airport Plaza Dr., Long Beach 90815, 8:00 am Registration, 8:30 am Presentation.

Guest speakers: Edward Frondoso, P.E., Deputy Director, Construction and Fiona Man, P.E., Program Manager, Infrastructure Programs.


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**CMAA So Cal 2020 Project Achievement Awards**

The Construction Management Association of America (CMAA) Southern California Chapter is pleased to announce its 16th Annual Awards Program to recognize outstanding achievement in the practice of construction management. The Program is designed to distinguish and promote professionalism, innovation and excellence in the management of the construction process. Awards will be given to the projects that best reflect this mission. Award categories will include:

- Individual Leadership Award
- Owner Agency of the Year
- Project Achievement Awards
- Criteria for Project Achievement Awards Competition is open to all CMAA Southern California Chapter members. Submission of the nomination must be a current member of the Chapter or the submission will be disqualified. The award recipient may be a non-member. Nominated Public or Private Projects must have been completed between October 1, 2018 and November 1, 2019. Projects must be within the Southern California Chapter regional area, which excludes the San Diego region. Projects must contain a Construction Management or Program Management role which is performed separately and distinctly from the builder’s role. If the builder also performed the CM or PM services for the same project, then these services must be clearly described to explain how they differ from the builder’s role.

The Awards will be presented at Southern California Chapter’s Annual Awards Banquet on May 12, 2020 at the Hyatt in Long Beach. Winners are encouraged to submit to the CMAA National Project Achievement Awards Program.
Arrivals
Daniela Beltran, Accounting Clerk, ADM;
Danielle De Arcos, Administrative Intern II, RED;
Kristin Johns, Sr. Management Analyst, PAC; Amir Kashfi, Civil Engineering Associate I, WCE; Khuong Le, Structural Engineering Associate I, WCE; Cindy Qi, Civil Engineering Associate I, WCE; Juan Diego Ashton, Civil Engineering Associate I, CEN; Marianna Hempen, Civil Engineering Associate I, WCE; Erwin Mosqueda, Civil Engineering Drafting Technician, SSD; Mahmood Nabil, Civil Environmental Associate I, MTD.

Departures
Angie Ng, Env. Specialist, EMG, promotion to LACERS; Dynl Miranda, Sr. Admin Clerk, VAL, promotion to BSS; Aung Soe, CE Associate I, WCE, reversion back to LADBS; Erik Villa, CE Associate I, SSD, resigned; Cathy Castro, Management Analyst, SWD, promotion to HCIDLA; Herbet Guevara, Arch. Associate II, ARC, promotion to HCIDLA.

Promotions
Norman Mundy, Env. Supervisor II, EMG; Lyndsay Naish, Environmental Engineer, EXE William Ha, Civil Engineering Drafting Technician, GEO; Karan Patel, CE Associate IV, SED.

Professional Registration
Lisa Gerencer, GED, has passed the Professional Geologist Examination to hold the license of Professional Geologist and Morton Price, GED, has passed the Certified Hydrogeologist Examination to become a Certified Hydrogeologist.

Council Recess
The City Council will be in recess the week of January 6, 2020.

Application to Renew Outside Employment
The Notice on Renewal of Outside employment Authorization Application will be coming out shortly. Employees planning to engage in outside employment must submit a new Notice of Intention to Engage in Outside Employment Form No. PA-27 and supplement to Form No. PA-27 every year.

BOE Rory Shaw Outstanding Employee Award Nominations Opening Soon
The announcement on the opening of nominations for the Bureau of Engineering Rory M. Shaw Outstanding Employee Award will be coming out soon. The award is open to all BOE employees regardless of classification. Please review your division/group's activities during calendar year 2019 and nominate employees who may merit this award.

Special Order 06-1219 Working Shift Requirements
Special Order No. 06-1219 dated December 18, 2019 titled Working Shift Requirements (Supersedes Special Order No. 01-0317) states that the Bureau of Engineering (BOE) participates in the continuing efforts of the City to meet policy and mandatory requirements regarding commuter trip reduction, traffic congestion air quality improvements and other related problems. However, staffing reduction and workloads now require the review of allowable working hours for the BOE employees.

A. Core Hours
To continue to provides additional flexibility in staffing and commuting, core hours for all employees will continue to be 8:30 a.m. to 3:30 p.m. All day-shift employees will be required to be at work during these periods. The earliest start of any day-shift employee will be 6:30 a.m. and the latest finish 6:00 p.m.

Within these constraints, managers and supervisors are free to set a permanent bi-weekly work schedule to fit employee commuting needs, provided that service requirements of the BOE are first considered, and the permanent work schedule is in compliance with the Fair Labor Standard Act policies and procedures.

B. Alternate Work Schedules
The standard work shift for the BOE is the 9/80 schedule in order to comply with City policy on alternative work schedules. An employee may request and be granted a 5/40 work schedule by the their Division/District/Group Manager.

C. Office and Public Counter Coverage
Supervisors and managers are required to balance days off in order to provide functional coverage for the full work week or pay period. In some cases, this may mean assigning days off to keep them scattered and not always being able to accommodate employee preferences. In other cases, employees with similar schedules may be grouped. Design staff without public contact, or survey crews may be assigned the same schedule (day off and “short day”), in order to maximize team interaction and work effort. Flexibility in starting and ending times, and lunch schedules, has helped accommodate both employee needs and the BOE’s extended public office hours. Teams and crews should keep the same schedules (common day and core hours) whenever possible, however, the burden of ensuring that scheduling flexibility does not impact work output continues to rest with the immediate supervisors at each level.

We’d Like to Hear from You
If you have any articles for the Newsletter, please e-mail them to BOENewsletter@gmail.com. Deadline for the next issue is Thursday, January 30, 2020.

M.L King Jr. Day Holiday
Monday, January 20, 2020, is a City holiday. Remember to mark your timesheet for that day as HO 8.0. Since the holiday is only for eight hours, those of you on the 9/80 schedule must adjust your hours accordingly within the same pay period. (Non-FLSA exempt employees can only adjust their hours within their defined work week.) Check with your division timekeeper if you have any questions.

Composting & Gardening Workshops
LA Sanitation & Environment is teaching home composting and urban gardening! Learn how to turn kitchen scraps and yard trimmings into a nutrient-rich soil amendment. You'll also learn about urban gardening topics including container gardens, California native plants, proper irrigation, seasonal gardens, etc. Smart Gardening workshops feature the east valley's infamous horticulturist, Steve List.

Compost bins, worm bins, and mulch are available, while supplies last. City of Los Angeles residents can purchase compost bins at a discounted rate of $20 (checks only, proof of residency required). All sales are final. If you'd like to take free mulch in bulk for residential use, bring your own container and shovel.

Please note that events may be canceled in the event of inclement weather; feel free to call in advance.

Learn more at [www.lacitiesan.org/compostworkshops](http://www.lacitiesan.org/compostworkshops). Please call our 24-hour Customer Care Center at 1-800-773-2489 if you have any questions. We hope to see you there!

Beginning January 2020, Griffith Park workshops are held on the 2nd Saturday of the month at 9:00 am sharp and will include Urban Gardening. LASAN's website has a map for the exact location within Griffith Park, but you can also type “Griffith Park Composting Facility” into your GPS.

Griffith Park Composting Facility 5400 Griffith Park Drive, Los Angeles, CA 90027

Beginning January 2020, Lopez Canyon workshops are held on the 4th Saturday of the month at 9:00 am sharp and will include Urban Gardening. Lopez Canyon Environmental Education Center 11950 Lopez Canyon Rd Los Angeles, CA 91342

Engineering Vision
To lead the transformation of Los Angeles into the world’s most livable and resilient city.