Appropriate Work Clothing for Personal Protection
(See Individual Responsibilities in the Field Safety Manual 1.3 AND 4.5)

1. Wear appropriate clothing and footwear for the job. Use good judgment and common sense.

2. Any alternative clothing, such as the wearing of shorts, and/or alternative foot wear shall have the daily approval of the district office supervisor prior to beginning the work period. If in the field, the Party Chief or Lead Person on the crew will make the decision if the project requires it. Some projects such as construction and railroad work will always require long pants, boots and a hard-hat.

Note: Changing job conditions warrant that any employee choosing to wear shorts must have a pair of long pants available while at work. Any employee choosing to wear alternative footwear must have a pair of ankle high boots available at all times while at work.

SAFETY VESTS APPROVED BY THE SUPERVISOR MUST BE WORN AT ALL TIMES WHILE ON THE JOB SITE
GENERAL RULES

1. Work boots with non-slip soles should be worn to protect against hazards in rough terrain and on construction projects. Lace type boots are preferred because they afford more ankle support. (Shin guards are also available).

2. In areas of poison oak and insects (ticks):
   a. Long sleeved shirts should be worn.
   b. If necessary, disposable white paper coveralls can be obtained through the survey supplies at Piper Technical Center.
   c. When working in tick infested areas, be sure to thoroughly check clothing and body for ticks.
   d. Insect spray is available through Central Survey Supply at Piper Technical Center

3. General Personal Safety Items:
   a. Gloves shall be worn when employee safety requires them.
   b. Safety goggles or eye shields shall be worn where potential eye hazards exist.
   c. Hard-hats shall be worn where workers are subjected to the hazard of falling or flying objects or where required on any construction site or by Contract Administration.
   d. Ear protection shall be worn when required by the Project Safety Person (usually the Inspector from Contract Administration). Work at airports requires this protection.
   e. Wading and mud boots are available for use in water operations.
   f. Sleeveless shirts shall not be worn at any time during working hours.
   g. Use toe protectors when lifting M.H. lids or when using the digging bar.
   h. Employees wearing steel-toed boots should continue to use caution during these activities.

NOTE: Remember that you represent the City Of Los Angeles and the Survey Division. Citizens should feel safe around City Of Los Angeles employees and not be put off by ragged appearances. Wear clothes appropriate for the job that are clean, not ripped or torn and professional.