BOE Manages Renovations to Greek Theatre
Makeover Had to be Completed Before Start of the 2016 Season

The historic Greek Theatre, modeled after the classical orders of Greek temples, was designed by Samuel Tilden Norton, and dedicated in 1929. The iconic structure, through many decades of alterations and expansions, has lost much of its original design appeal. In addition, while the concert venue has been operated and managed by outside concessionaires in the last 40 years, many parts of the facility have inevitably fallen into disrepair.

Last year, as the operations of the Greek Theatre transitioned from concessionaires to an “open venue” model, the Department of Recreation and Parks (RAP) saw a perfect opportunity to perform an overall makeover of the aging facility. One of the major challenges of this endeavor is time, or the lack of - with no more than five months available after the 2015 concert season ends and before the 2016 concert season starts – to complete construction.

The goal of this initial phase of renovations is to provide critical updates of the facility to better serve the needs of the performing artists and the patrons, to enhance the overall concert-going experience, as well as upgrading many key components of the venue to meet today’s codes and regulations. The main scope of the current phase of renovations can be summarized as below:

1. Modernization of all five dressing rooms, including two main ones on the second floor for the “headliners”.
2. Renovation of the Oak Garden with new concrete seat walls, pavers, landscaping, and ambient lighting.
3. New consolidated signage and wayfinding system throughout the venue, including a new monument sign, venue logo signs, and a 16’x5’ digital marquee at the box office building.
4. Interior improvements at basement chorus rooms, hospitality building, offices, and basement commissary area.
5. Structural steel repair and reinforcement at the north and south terrace seating decks.
6. Historically-correct paint finishes and surface treatments, and new stenciled floor patterns at the front plaza.
7. New house lighting system, area/emergency egress lighting system, and HVAC units.
8. Updated compliance in Title-24, fire-life-safety, and ADA.
9. New 24’x12’ LED “jumbotron” screens with powered hoist system.

Renovation work was completed in time so that Pepe Aguilar could perform the 2016 season-opening concert to a sell-out crowd. The new jumbotron screens are visible on each side. New monument sign and front plaza lighting with programmable color-changing LED lamps.
The Architectural firm of Rios Clementi Hale Studios was hired in July 2015 through its pre-qualified on-call contract to perform design services. The design team was given less than 6 months to complete everything from programming and conceptual design to final bid/construction documents and permit approvals. The complexity of the project required separate reviews and approvals by City Planning, Cultural Heritage Commission, Building & Safety, Fire Department, and Cultural Affairs. Construction started in January 2016, and was performed by a combination of RAP on-call contractors of 9 different trades, and RAP in-house construction forces of 5 different crafts. The total construction cost is approximately $3.5M and construction duration was approximately 3.5 months. The pace and intensity of construction activities required continuous work through evenings, weekends and City holidays.

With no General Contractor on site, Engineering took on the challenges of coordinating among various trades and crafts for scheduling and sequencing of work. The construction was a true race against time to complete a wide array of improvements in a very short period of time. Engineering’s close partnership and collaboration with RAP allowed the successful delivery of this project. The 2016 concert season at the new Greek Theatre successfully opened on April 16th with performance by Pepe Aguilar. Over 70 shows have been booked for the current season, which runs through the end of October. Events and ticketing information can be found on the venue’s official website at www.lagreektheatre.com.

Congratulations go to Mahmood Karimzadeh, Municipal Facilities Program Manager; Reza Bagherzadeh, Senior Environmental Engineer; and Paul Tseng, Project Manager. Additional Architectural Division staffs that were instrumental to the project’s success include Hsiao-Ling Ting, Anh Le, and Troy Younge.
Controller Launches EconomyPanel

City Controller Ron Galperin's press release:
Los Angeles (April 14, 2016) – Which neighborhood's residents have the longest morning commutes? Which residential area has the highest vacancy rate? Which district has the oldest Angelenos? How about the highest and lowest incomes? And where in the City are unemployed women most likely to live?

The answers to these questions and many more are now available online on EconomyPanel, a new online dashboard launched today by City Controller Ron Galperin. The site enables residents, businesses, non-profits and academics to explore economic and demographic information about the City—broken down by council district.

“EconomyPanel empowers Angelenos with key data to make more smart and informed decisions, investments and choices,” said Controller Galperin. “With the information we’ve put online, residents, businesses and policy makers all have new tools to separate facts from fiction, and to make better data-driven decisions.”

EconomyPanel features demographic and economic data about the city’s fifteen council districts, broken down into six broad categories including: population, gender, income, employment, housing, and building permits.

The data shows, for example, that Council District 14, which includes Downtown LA, has 333,071 people working in the district – about as many as work in the six districts with the lowest number of jobs combined.

Users can delve deeper by investigating more than 50 key indicators for each council district. Those indicators include average wages, unemployment rates, population by age and race, and the number and value of building permits awarded. Users can pick and choose from the various indicators to create their own scorecards, which can be easily downloaded and shared via social media.

The data on EconomyPanel was compiled by the Controller’s office as part of a collaborative partnership with the Los Angeles Chamber of Commerce and Beacon Economics. Those organizations have previously made economic information available at the district level, but never before has this information been made online and interactive.

“We applaud Controller Galperin for making this information on the city’s economy available on his website,” said Gary Toebben, President and CEO of the Los Angeles Area Chamber of Commerce. “It will be valuable to the residents and businesses of Los Angeles and to the City staff who serve us all. We are proud that this information was initially prepared for the Chamber to use in building the economy of Los Angeles.”

The data on EconomyPanel covers the period 2004 to 2015, though the exact dates vary for each data set.

Bureau of Engineering Celebrates Administrative Professionals Day 2016

On Thursday, April 21, 2016, the Bureau of Engineering celebrated the 31st Administrative Professionals Day program. There were 23 support staff members that attended the morning program. Their City service titles ranged from Clerk typist to Executive Administrative Assistants. The program consisted of a continental breakfast and professional development training.

City Engineer, Gary Lee Moore, started off the morning with a “Thank you” to all of the attendees. He talked about the state of the Bureau of Engineering and the upcoming budget season which will include additional hiring.

Our guest speaker was the Board of Public Works Commissioner, Joel Jacinto. He spoke to the group which included his introduction and extensive professional relationship with Mayor Eric Garcetti.

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On April 18, 2016, Councilmember Gilbert Cedillo presided over the grand opening celebration for the new MacArthur Park Gateway 7th Street and Alvarado Street Entry Project.

Designated as a City of Los Angeles Historic-Cultural Monument, MacArthur Park is a local landmark that serves youth, families, and residents in the area as an open green space with extensive recreational opportunities. The park serves one of the most densely populated communities in Los Angeles.

The area around the 129-year old MacArthur Park, one of the oldest parks in the City, is experiencing growth and development, and this new entry will enhance the visual appeal and improve the circulation at this important park entrance, especially with the Metro Red Line Station located directly across on the east side of Alvarado Street. This new design provides a more gracious entry plaza for this prominent and busy intersection, incorporating the design language of historic park elements, and providing a bold new vision for future improvements.

An arc of seat walls is anchored by two large pillars which define the entry plaza area. These 15-foot high weathered steel pillars are internally lit, and identify the Park and the area as “MacArthur Park” on one pillar, and “Westlake” on the other. (Westlake was the original name of the park, which also gave its name to the surrounding neighborhood. It was called Westlake Park because Lincoln Park was formerly called Eastlake Park.)

The pillars frame an entry path of permeable pavers into the park from the corner plaza. This entry path is accented with new landscaping, paving, park seating, and lighting. The path terminates at the destination of the lake’s edge with new steps, terraced seating, and an accessible ramp that overlooks the lake and park.

This design solution creates a new element that enhances the function of the 7th & Alvarado entry, while being sensitive to the existing historical context of the park site.

This project is a joint effort of the Bureau of Engineering and the Department of Recreation & Parks. The Bureau of Engineering is providing Design, Project and Construction Management services; the Department of Recreation & Parks is acting as the General Contractor through its vendor, Childs Play. Funding was provided from Proposition 1-C.

Kudos go to Architectural Division: Mahmood Karimzadeh, Principal Architect; Bill Lee, Senior Architect; Project Manager Pradeep Ranade, Project Architect Erik Villanueva, Richard Fisher, Saro Dersaroian, Son Vuong and Nasser Razepoor, Construction Management Division: Jose Fuentes, Division Engineer, and his staff: Ethan Wong, Michael Uemura, Dahlia Hanna; Geotechnical Engineering Division: Christopher Johnson, Division Engineer, and his staff: Theo Seeley; Bureau of Contract Administration: John Reamer, Inspector of Public Works, and his staff: Frank Rinaldi, Carl Baker, Alex Jimenez; and everyone involved with this project.


Entry path, viewed from inside the park, features new landscaping, paving, park seating, and lighting.

Photos by JuanCarlos Chan, Rec & Parks Dept;
MacArthur Park Gateway continued

Photos this page clockwise from top right:

1. 15-foot high weathered steel pillars mark the entry, the left one says MacArthur Park and the one on the right says Westlake.

2. City Engineer Gary Lee Moore speaking at the event.

3. Site plan

4. Red circle shows the gateway area in relation to the park.

5. The path from the entry ends with terraced seating and new steps by the lake’s edge.
Lincoln Park Plaza de la Raza Cultural Center Parking Lot Opens in Time for Summer Programming

The ribbon cutting ceremony for the Lincoln Park Plaza de la Raza Cultural Center parking lot was held May 7, 2016, at 3540 N. Mission Road, L.A. 90031. Councilmember Gilbert Cedillo, Recreation & Parks Commission President Sylvia Patsaouras, Public Works Commissioner Joel Jacinto, City Engineer Gary Lee Moore, Teresa Villegas from the office of Supervisor Hilda Solis, and Tomas Benitez from Plaza de la Raza were among the speakers. Performances by the Plaza de la Raza Youth Folklorico and Mariachi Ensembles were a highlight of the program.

The cultural arts facility hosts hundreds of art classes and workshops each season, as well as art shows, cultural events and performances. The new parking lot provides a safer and more convenient access to the center especially for families with young children.

Councilmember Gilbert Cedillo led the ribbon cutting ceremony. Photos by Juan Carlos Chan, Rec & Parks Dept.

A Xipe Totec blessing was part of the opening ceremonies.

The 30 parking spaces replace a dirt lot, adding to existing street and overflow parking near the performing arts and cultural center. The former unimproved dirt parking area has been transformed into a sustainable parking lot with features that include drought tolerant plant, lighting, ADA compliant spaces and decorative permeable pavers, bioswale, smart irrigation, bench seating by the lake and entrance to the Plaza, and bike racks. A storm-water filtration system will protect the lake from parking lot runoff. A pilot project, the asphalt top “CoolSeal” coating, provides for greater cool-down effect. The colorful decorative fence panels featuring images of Plaza de la Raza student dancers were designed by local artist Sonia Romero.

Funding for the project was chiefly through Proposition A-1, with additional funds from Proposition K Competitive, Proposition A-2 through Supervisor Hilda Solis’ office, and the City Capital Improvement Expenditure Program.

The design was done by the Bureau of Engineering Architectural Division. The construction was performed by Recreation and Parks vendors.

This project represents another successful collaboration of the Department of Recreation & Parks and Council District 1 with the Bureau of Engineering. Congratulations go to BOE staff, from Architectural Division: Mahmood Karimzadeh, Program Manager/Division Head; Bill Lee, Senior Architect; Project Manager Ada Fernandez-DeLaRosa; Nasser Razeepoor, Structural Engineer; Saro Dersaroian, Electrical Engineer; Jane Adrian, Landscape Architect; Greg Nuno, Landscape Architectural Associate III; from the Recreational & Cultural Facilities Program: Program Manager Neil Drucker, David Moss, Jacob John; from Geotechnical Group Chris Johnson, Amy Bi, Geotechnical Engineers; from Construction Management Division: Division Head Jose R. Fuentes, Construction Manager Anagh Mamdapurkar and Neel Misty; and the Bureau of Contract Administration Staff: John L Reamer Jr, Inspector of Public Works; Walter Bradley, Assistant Director; Frank Rinaldi, Chief Construction Inspector; Roosevelt Bagby II, Principal Construction Inspector; Frank Leyva, Construction Inspector and everyone else who contributed to this project.
Plaza de la Raza Student Mariachi Youth Ensemble performed after the ribbon cutting.

The young folklorico dancers were a hit of the program.

Lincoln Park Lake is a scenic backdrop as Councilmember Gilbert Cedillo speaks at the event.

City Engineer Gary Lee Moore

Attendees enjoyed all the entertainment at the ceremony.
The following information about some of our new employees illustrates that the Bureau of engineering has hired a very diverse group of talented people.

**Evann Ramona Gonzales**

Evann Ramona Gonzales joined the Project Award & Control Division in November 2015 as a Civil Engineering Associate I. Evann works in the Utility Coordination and Contract Awards Group, where she writes utility notices, reviews plans and maps, and prepares contract award board reports.

Evann received her Bachelor of Science degree in Engineering from Harvey Mudd College (HMC) in 2012. While attending HMC, she was a president of the HMC Engineers for a Sustainable World (ESW) club chapter, traveled to Kenya with ESW for a six-week solar power and lighting installation project, tutored local high school students in math and science with the HMC Homework Hotline, and was a dorm proctor (i.e., resident assistant).

Evann’s first job was in the Inland Empire, where she worked for an industry-leading international building products company for three years. While there, she spearheaded the US business’ sustainability efforts and represented the company at national events and council hearings. With her knowledge of building codes, she achieved environmental certification for the company’s interior product line, assisted customers and builders with building details, developed technical literature, and executed product testing. In collaboration with other industry leaders, she also helped to develop an environmental product standard beneficial for all siding types.

Originally from Seattle, Evann now lives in downtown Long Beach and enjoys taking the train to and from work. Her free time is spent reading, watching fiction and science-fiction TV shows, playing with her newly-adopted kittens, nail-biting and shouting during Seahawks games, and hanging out with local friends and family.

Evann is thrilled to be working for the City of Los Angeles and looks forward to contributing her passion and knowledge to the betterment of her new home.

**Nazila Noorifar**

Nazila Noorifar has joined the Wastewater Conveyance Construction Division (WCCD) as a Civil Engineering Associate I. Nazila graduated from the California State University at Fullerton, where she earned her Master’s Degree in Civil-Environmental Engineering.

Nazila was born and raised in Iran and moved to the United States in 2009. Although moving to another country was a great transition with a lot of challenges, she managed to build her independent life through hard work and determination. Nazila believes that positive thinking and attitude can lead you towards achieving your goals. She always likes to set her standards high, and stay motivated in any task or responsibility she takes on.

Nazila is extremely grateful to have the opportunity to join the great team at the Bureau of Engineering, and she looks forward to the challenges and experience to be gained during her career at the City of LA. Nazila is proud to be a female civil engineer, and she hopes to motivate and support other female students who choose to pursue engineering majors.

One of Nazila’s greatest interests is health and fitness. She likes to exercise and stay active and enjoys traveling and outdoor activities. Besides English, Nazila speaks fluent Farsi.

Nazila’s office is located on the sixth floor of the Public Works Building, and she can be reached at (213) 847-0304.

**Roy Rodriguez**


Roy was born and raised in Buffalo, NY and moved to Van Nuys, CA in 1987. He’s lived in various parts of the San Fernando Valley and has settled in Burbank, CA since 2002. In 2005, Roy married Evelyn Rodriguez, a communications consultant. They welcomed their first child, Amada Vida Rodriguez, in May 2011.

Before becoming a Land Surveyor, Roy served in the Marine Corps and was stationed at Camp Pendleton, CA. Roy was deployed overseas and received the Navy and Marine Corps Achievement Medal. He continues to participate and volunteer for charity events that benefit wounded veterans and first responders. Roy is happy to join the Bureau of Engineering, Survey Division and apply all his knowledge and skills to the Surveying profession.

**Andrew Stanley**

Andrew Stanley recently joined the Bureau of Engineering, Survey Division as a Field Engineering Aide. He began Land Surveying courses at Coast Line College in 1993. In the summer of 1993, he began engineering and acquired a Land Surveying internship with the city of Fullerton. He was mentored by a Professional Land Surveyor, Dave Carty, who introduced Andrew to several types of surveying.

After earning a certificate in Land Surveying, he was hired at M.Petyo and associates, and was employed there for 10 years. He specialized in topographical mapping for the rapidly expanding cellular phone companies AT&T and Verizon, were a few of the clients. From 2006 to 2015, Andrew continued various Land Surveying projects while working for Bert Haze and Associates as a Party Chief.

Andrew was born in Long Beach Ca. and has two children Tristan 19, and Brynn, 16. Some of his favorite past times include spending quality time with his children and girlfriend of 8 years, camping, barbecuing and laughing. Andrew is looking forward to new opportunities in Land Surveying with the City of LA.

**Overtime Reminder**

This is reminder that per Bureau policy, employees are not allowed to earn overtime exceeding 15% of their annual salary, unless approved by their Program Manager. Overtime is a sensitive issue and care needs to be taken in its use and control.
Earthquake Safety Tips

Federal, State, and local emergency management experts and other official preparedness organizations all agree that “Drop, Cover, and Hold On” is the appropriate action to reduce injury and death during earthquakes. Great ShakeOut Earthquake Drills (www.shakeout.org) are opportunities to practice how to protect ourselves during earthquakes.

You cannot tell from the initial shaking if an earthquake will suddenly become intense...so always Drop, Cover, and Hold On immediately!

- **DROP** to the ground (before the earthquake drops you!),
- **COVER** your head and neck with your arms and seek shelter by getting under a sturdy desk or table if nearby; and
- **HOLD ON** to your shelter and be prepared to move with it until the shaking stops.

If there is no table or desk near you, drop to the ground and then if possible move to an inside corner of the room. Be in a crawling position to protect your vital organs and be ready to move if necessary, and cover your head and neck with your hands and arms.

Do not move to another location or outside. Earthquakes occur without any warning and may be so violent that you cannot run or crawl. You are more likely to be injured if you try to move around during strong shaking. Also, you will never know if the initial jolt will turn out to be start of the big one...and that's why you should always Drop, Cover, and Hold On immediately!

These are guidelines for most situations. Read below to learn how to protect yourself in other situations and locations, or visit www.earthquakecountry.org/step5.

If you are unable to Drop, Cover, and Hold On: If you have difficulty getting safely to the floor on your own, get as low as possible, protect your head and neck, and move away from windows or other items that can fall on you.

**In a wheelchair:** Lock your wheels and remain seated until the shaking stops. Always protect your head and neck with your arms, a pillow, a book, or whatever is available.

**In bed:** If you are in bed, hold on and stay there, protecting your head with a pillow. You are less likely to be injured staying where you are. Broken glass on the floor has caused injury to those who have rolled to the floor or tried to get to doorways.

**In a high-rise:** Drop, Cover, and Hold On. Avoid windows and other hazards. Do not use elevators. Do not be surprised if sprinkler systems or fire alarms activate.

**In a stadium or theater:** Stay at your seat or drop to the floor between rows and protect your head and neck with your arms. Don't try to leave until the shaking is over. Then walk out slowly watching for anything that could fall in the aftershocks.

**In a store:** When Shaking starts, Drop Cover and Hold On. A shopping cart or getting inside clothing racks can provide some protection. If you must move to get away from heavy items on high shelves, drop to the ground first and crawl only the shortest distance necessary. Whenever you enter any retail store, take a moment to look around: What is above and around you that could move or fall during an earthquake? Then use your best judgment to stay safe.

**Outdoors:** Move to a clear area if you can safely do so; avoid power lines, trees, signs, buildings, vehicles, and other hazards.

**Driving:** Pull over to the side of the road, stop, and set the parking brake. Avoid overslips, bridges, power lines, signs and other hazards. Stay inside the vehicle until the shaking is over. If a power line falls on the car, stay inside until a trained person removes the wire.

**Near the shore:** Drop, Cover, and Hold On until the shaking stops. If severe shaking lasts twenty seconds or more, immediately evacuate to high ground as a tsunami might have been generated by the earthquake. Move inland two miles or to land that is at least 100 feet above sea level immediately. Don't wait for officials to issue a warning. Walk quickly, rather than drive, to avoid traffic, debris and other hazards.

**Below a dam:** Dams can fail during a major earthquake. Catastrophic failure is unlikely, but if you live downstream from a dam, you should know flood-zone information and have prepared an evacuation plan.

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Mayor Signs New Water Saving Measures

Mayor's press release:
Ordnances will reduce water use through updates to the Green Building Code and amendments to L.A.'s Emergency Water Conservation Plan aimed at the city's highest water users.

LOS ANGELES (April 27, 2016) - Mayor Eric Garcetti this week signed a pair of ordinances that build on Angelenos’ successful efforts to conserve water and further reduce water use across Los Angeles.

Effective May 3, new amendments to the City’s Emergency Water Conservation Plan Ordinance will increase fines for water wasters during periods of severe drought and encourage conservation by the city’s largest residential users.

Updates to the Green Building Code, effective June 6, will require that water conservation measures be incorporated into the construction and design of new buildings, additions, and alterations valued at over $200,000.

“Angelenos have responded to the urgent need for conservation by reducing water use by 19 percent in just one year,” said Mayor Garcetti. “These amendments address our City’s highest users to ensure that we keep our momentum going during this historic drought. We are rewarding Angelenos who conserve, and creating more incentives for everyone to Save the Drop.”

The amended ordinance requires the Los Angeles Department of Water and Power (LADWP) to assess the water use of single family customers in the highest water rate, Tier 4, and determine if their consumption is excessive. Staff will also prepare a Customer Conservation Plan that identifies any unreasonable use, suggest actions to reduce water waste, and creates a water budget for each property based on State standards.

“These amendments will improve our ability to respond to ongoing drought conditions by reaching out to and working with our customers on the higher end of the water use spectrum,” said Marty Adams, LADWP Senior Assistant General Manager, Water. “Rather than immediately penalize, we seek to reduce high water use through a customized plan, education, rebates and incentives.”

The updates to the Green Building Code stem from a 2014 directive from Mayor Garcetti to the Department of Building and Safety, DWP, and the Bureau of Sanitation - which asked the agencies to propose building code changes that would require water-saving technologies in buildings and landscapes.

“These are important steps toward creating a water-wise city far into the future,” said Mayor Garcetti. “New buildings should reflect the 21st century appreciation of water as a critical resource.”

The Green Building Code updates require indoor water use to be reduced by 20 percent through the installation of more efficient plumbing fixtures and fittings, and water budgets for landscape irrigation to be consistent with statewide standards. New multi-family dwellings and commercial buildings over 50,000 square feet will be required to install sub-meters, giving each occupant an incentive to save water.

To take advantage of LADWP's residential water-saving rebate programs, visit www.LADWP.com/water.
The City of Los Angeles delivers fundamental services upon which the people of Los Angeles rely for a good quality of life for our families, the safety of our neighborhoods, and cultural enrichment for people of all ages. A municipal workforce of more than 40,000 employees is the driving force behind all of that work—from street repairs and emergency response to libraries and park programming.

Every day across Los Angeles, our workers deliver on the mission to get Los Angeles back to basics—as we invest and innovate in the core services that our residents, visitors, and businesses need and deserve. Today, City workers are implementing a $1.4 billion plan to repair our sidewalks; City workers are paving 2,400 miles of streets per year; City workers are removing thousands of tons of illegally dumped waste from our communities; City workers are putting a library card into the hands of every schoolchild in Los Angeles; City workers are helping residents who are immigrants become United States citizens; City workers are running youth and adult sports leagues, concerts, and even a world-class observatory in our neighborhood parks; City workers are serving hot, well-balanced meals to seniors at senior citizen centers and at homeless seniors’ homes; and City workers are developing more universally accessible playgrounds than ever before so that children of all abilities can play side by side.

That work will continue, but with 46% of the city’s workforce eligible to retire by 2018, Los Angeles is presented with a challenge: to recruit, hire, and train a new generation of public servants prepared to reform our service delivery by meeting the technology, efficiency, and transparency demands of the 21st century. And with that challenge comes an opportunity to revitalize the ranks of City employees in a manner that aligns with our obligation to lead on employment equity.

The recently adopted agreement with our labor partner in the coalition of Los Angeles City Unions represents the groundbreaking start to transforming how Los Angeles recruits, hires, and retains its employees so as to strengthen the delivery of city services with innovative workforce development strategies. The agreement sets a goal of hiring 5,000 civilian employees over the coming years. As the third largest employer in Los Angeles County—with a broad range of positions at all skill levels—the city has an obligation to ensure that every Angeleno has the opportunity to apply for good City jobs that put them to work now and set them on track for careers in the years ahead.

Unfortunately, those opportunities are often not realized in the lives of people in our City who face the biggest barriers to full-time employment: the unsheltered; people with criminal records including those with a history of incarceration; veterans; and disconnected youth at risk of unfortunate outcomes.

Understanding that not all Angelenos currently have equal access to opportunity, it is essential that the city consider a wide range of populations while marketing, conducting outreach, and ultimately hiring for City jobs. The recently established Targeted Local Hire Task Force is working to create alternative pathways into the City workforce through trainee and vocational worker programs while reaching out to these communities.

Our future as a City depends on taking meaningful steps to lead on employment equity. It is our responsibility to ensure that all of our residents have a fair chance at success, and that begins with real prospects for gaining employment. This is not only the right moral course of action, but it is fundamental to Los Angeles’ long-term economic development and the safety of our communities.

Each one of our workers embodies our City’s commitment to a life-affirming principle at the heart of the American Dream: everyone deserves a fair chance to be employed, earn an honest living, and achieve self-reliance. This aspiration will become a new reality for many of our fellow Angelenos with this Executive Directive.

Accordingly, I hereby order the following:

- By September 30, 2016, each General Manager or Head of Department/Office shall submit to my Deputy Mayor for Budget and Innovation an Equitable Workforce and Service Restoration Plan, addressing front-line services, succession planning, and technology needs, to bolster critical City services and to address any gaps in service delivery. These plans shall align and be consistent with my “Back to Basics” Priority Outcomes and with departmental strategic plans, and they shall be updated annually as directed. The General Managers of the Personnel Department and the Information Technology Agency, as well as the City Administrative Officer, shall provide assistance in preparing and updating Equitable Workforce and Service Restoration Plans.

- Each General Manager or Head of Department/Office shall participate in the Targeted Local Hire Work Program managed by the Personnel Department to fill positions with trainees where operational needs permit. To support this effort, each General Manager or Head of Department/Office shall provide to the Deputy Mayor for Budget and Innovation the numbers and titles of vacant positions, an assessment as to which of these positions are appropriate for consideration in the City’s hiring initiative, and results of hiring efforts.

- The General Manager of the Personnel Department shall develop appropriate recruitment and on-boarding policies as well as training programs to support each General Manager and Head of Department/Office in hiring, managing, and retaining local Angelenos, as well as workers from communities that historically have experienced unemployment disproportionately, who have demonstrated job readiness through, for example, participation in recognized training programs. Some communities that historically have experienced unemployment disproportionately are youth, veterans, homeless people, and people with criminal records, including formerly incarcerated people.

- Each General Manager or Head of Department/Office shall ensure that no applicant for employment, other than applicants for positions involved public safety, shall be asked to disclose information concerning the applicant’s conviction history until after a conditional offer of employment has been made, unless otherwise required by law. The General Manager of the Personnel Department shall develop appropriate recruitment policies and training programs to effectuate this mandate.

- Even though state law does not prohibit the use of credit consumer reports for employment purposes for managerial positions, each General Manager or Head of Department/Office shall ensure that such reports are not sued for employment purposes for non-executive positions that do not involve public safety where the only basis for using the report is that it is a position is managerial. The General Manager of the Personnel Department shall develop appropriate recruitment policies and training programs to effectuate this mandate.

- To ensure that the use of intermittent employees is limited to operational necessity and to maximize the opportunities for full-time employment, each General Manager or Head of Department/Office:
  - shall not terminate or schedule any intermittent employees solely to avoid the employee qualifying for benefits;
  - shall not use “as needed” employees to circumvent the hiring of permanent employees or to circumvent the denial of a request to fill vacancies; and
  - is encouraged to move part-time employees to full-time positions where possible.
Executive Directive No. 16
Implementation of the Comprehensive Homeless Strategy

The City of Los Angeles and the County of Los Angeles undertook an historic joint effort to address homelessness regionally when the Board of Supervisors approved the County’s Recommended Strategies to Combat Homelessness on February 9, 2016, and I approved the City’s Comprehensive Homeless Strategy on February 10, 2016. This effort emerged out of a joint planning process that engaged local, regional, and national stakeholders, and that included the voices of residents experiencing homelessness.

The City’s Comprehensive Homeless Strategy report presents sixty-four strategy briefs that align with my three-pillar approach: House those who are homeless; prevent residents who have homes from falling into homelessness; and implement a street-based plan that protects public health and public safety along with the civil rights of people experiencing homelessness. The report will guide us through this current crisis and after.

The Comprehensive Homeless Strategy incorporates national best practices including a coordinated entry system to navigate people from the streets into housing; a housing first approach to prioritize placement in permanent housing as a primary solution; and the decriminalization of homelessness. These practices are evidence-based and have contributed to ending homelessness among high-need subpopulations including persons with substance-abuse and other mental disorders, veterans, persons in the criminal-justice system, and persons experiencing chronic homelessness.

The City expects to implement the Comprehensive Homeless Strategy over ten years at an estimated cost of $1.87 billion; this funding is intended to leverage additional county, state, and federal funding resources. The City will implement the strategy briefs in the report equitably across all communities and in proportion to the number of local homeless residents documented in the annual Homeless Count.

Our City is in an unprecedented moment of transformational change. We must employ all City resources and deploy them strategically to accomplish our goal of ending chronic homelessness.

Early in my Administration, I convened a Homelessness Cabinet that included representatives of various City Departments and City Councilmembers’ Offices. As part of the Comprehensive Homeless Strategy, we have also formed a Homeless Strategy Committee, which is working to address the important strategy briefs in the Comprehensive Homeless Strategy report. Now it is time to establish with the force of law an official Mayor’s Homelessness Cabinet to enlist every City Department into the fight against homelessness and to provide for full accountability for the effective implementation of the Comprehensive Homeless Strategy. This will ensure that there will be “no wrong door” for a homeless person to connect to services regardless of which Department’s door the person enters.

Accordingly, I hereby order the following:

- Each General Manager or Head of Department/Office shall designate a senior manager as the Mayor’s Homelessness Liaison for the Department/Office, and shall notify my Homelessness Policy Director of that person’s name and contact information (including when there is a subsequent personnel change or change to that person’s contact information).

- I hereby create the Mayor’s Homelessness Cabinet, which my Homelessness Policy Director shall chair, and which shall include the departmental Mayor’s Homelessness Liaisons as well as members from and designated by my Office. Each General Manager or Head of Department/Office shall ensure departmental Mayor’s Homelessness Liaison representation at regular Mayor’s Homelessness Cabinet meetings when called by my Homelessness Policy Director.

- The Mayor’s Homelessness Cabinet shall:
  - have primary responsibility for implementing the City’s “No Wrong Door” policy, adopted as a Guiding Principle for the City’s Comprehensive Homeless Strategy, across all agencies;
  - ensure that City agencies are empowered to increase awareness of and access to resources that connect homeless constituents to housing and services, and that the agencies are accountable for doing so;
  - host a peer learning environment to inform and share best practices on addressing the needs of homeless residents who engage City services;
  - create and operationalize an online staff training program to build a uniform customer-service approach to engage homeless residents;
  - develop a data-sharing agreement and a data-collection process to track departmental engagement with homeless residents;
  - design and coordinate a public online dashboard that regularly publishes metrics and indicators related to homelessness, including, in particular, metrics and indicators related to the City’s implementation of the Comprehensive Homeless Strategy; and
  - take appropriate actions to implement the Comprehensive Homeless Strategy pursuant to its Guiding Principles and to address homelessness as future needs dictate.

- By June 30, 2016, each General Manager or Head of Department/Office shall submit to my Homelessness Policy Director a Homeless Strategy Action Plan to implement the Comprehensive Homeless Strategy and to address the needs of homeless residents in the new fiscal year. Beginning in 2017, each General Manager or Head of Department/Office shall submit to my Office an updated Homelessness Strategy Action Plan as part of the Annual General Manager Review process.

Build Your Job Skills with the LA Public Library

The Los Angeles Public Library is pleased to announce the City e-Card, a resource for all City of Los Angeles employees to access free training and downloadable content via the Library’s website. Complete a simple form with your City of Los Angeles email address, and immediately begin using these tools to refresh your skills and build new ones.

You can start at once to use your City e-Card to download free e-books, audiobooks, music, magazines, newspapers, and movies from your home or office computer or mobile device. Have a long commute? Get an audiobook or e-book to educate or entertain yourself on the go. Trying to keep up with news in your field and from around the world? The Library offers magazines and newspapers you can download and read on your mobile device.

Your City e-Card, also provides access to hundreds of courses from expert instructors at Lynda.com in business, creative fields, and technology. Using Lynda.com and other online learning from the Library you can learn skills in project management, communication, time management, leadership, Microsoft Office tools, database creation, photography, and more. Learn to speak Vietnamese, Norwegian, Swahili, or dozens of other languages using Mango Languages and other online services.

Sign up for your City e-Card now at http://www.lapl.org/city-card. Of course, you are always welcome to get a regular library card at any of our 73 locations and check out books, movies, music, as well as take advantage of all of the free events for children, teens, and adults.

Thank you for serving both your fellow city staff members and the citizens of Los Angeles. The work you do is important to making Los Angeles a fantastic place to live, work, and play.
Paygrade Advancement/Transfer Opportunity Street/Stormwater Div - Structural Associate III

PGA No. 026 dated April 26, 2016, titled Paygrade Advancement/Transfer Opportunity Structural Engineering Associate III – Street Improvement and Stormwater Division (1 Position)

Application Deadline: May 11, 2016 by 3:00 p.m.

Minimum Experience Requirements
This position is open to all Civil, Environmental, and Structural Engineering Associate II’s and III’s currently employed within the City of Los Angeles, Department of Public Works, Bureau of Engineering (BOE).

The minimum experience requirements for appointment to this paygrade are:
1. Two (2) years of full-time paid professional experience as a Civil, Structural or Environmental Engineering Associate II; and,
2. Registration as a Professional Civil Engineer with the State of California Board for Professional Engineers, Land Surveyors, and Geologists.

Candidates must meet the minimum eligibility requirements by the time of appointment.

Summary of Duties
This position is in the construction management section of the Street Improvement Group. The incumbent will need to work independently with minimal supervision. The incumbent should be familiar with the BOE General Conditions, General Requirements, and “Brown Book” as well as the Standard Specifications for Public Works Construction (i.e. Greenbook). The primary responsibilities consist of conducting meetings; writing meeting minutes and plan clarifications; issuing and negotiating change orders; reviewing contractor’s submittals, including the baseline construction schedule; processing requests for information (RFI’s); preparing “As-Built” drawings; setting up the electronic and hard copy project filing system; filing and distributing contract documents; and monitoring construction progress against the approved baseline construction schedule. The tasks will be performed while working closely with the Bureau of Contract Administration’s Inspector and Designer as well as other City agencies (e.g. Los Angeles Department of Transportation, Bureau of Street Lighting, and Bureau of Street Services), contractors, subcontractors, consultants, utility companies, Council District offices, and the general public. The incumbent will assist co-workers as needed, give oral presentations, and supervise the construction management section in the absence of the Civil Engineer.

Skills, Knowledge and Abilities
The BOE is looking for candidates who possess the following skills, knowledge and abilities, including but not limited to:
- Excellent verbal and written communication skills.
- Good scheduling, work organization, and process optimization skills.
- Good personal computer skills.
- Excellent knowledge of strategic planning procedures.
- Good knowledge of the Los Angeles Building Code.
- Good knowledge of the BOE Project Delivery Manual and procedures.
- Good knowledge of AutoCAD for plan preparations.
- Good knowledge of construction management.
- Knowledge of the City’s Equal Employment Opportunity Policies and the supervisor’s responsibilities under these policies.
- Ability to deal tactfully and effectively with other co-workers, offices, departments, agencies and the public.
- Ability to analyze complex problems; identify relevant issues; and formulate reasonable, effective solutions.
- Ability to prepare clear and comprehensive technical reports, charts, and graphs.

Method of Evaluating Candidates
1. Review of departmental application and resume. (Intranet: http://per.ci.la.ca.us/Forms/DeptApp.pdf)
2. Interview with staff of the BOE Street Improvement and Stormwater Division.
3. Written Essay: Candidates must submit a written essay, no longer than one-page typed, list successful projects you worked on during the past five years and why you consider these projects to be a success.
4. Review of personnel folder.

If available, at least six (6) of the most qualified candidates will be scheduled for interviews for each position. Should more than six (6) apply, an initial screening of the application packages may be conducted to establish a candidate pool. All applicants will be notified whether or not they have been scheduled for interview.

During the interview, candidates may be asked questions about the BOE’s Project Delivery Manual Chapters 15, 16, 18, 19, 20, 21, 22, and 25. For more information on the Project Delivery Manual, please go to the following Bureau of Engineering intranet link: http://eng.lacre.org/techos/pdm/tableofcontents.pdf.

How to Apply
Candidates interested in applying for this position should contact Michelle Chow at (213) 485-4672. A Departmental Application, resume, and essay must be submitted to the Street Improvement and Stormwater Division, 1149 S. Broadway, Suite 810, and Attention: Michelle Chow, Mail Stop 494, email to Michelle.Chow@lacity.org, or fax to (213) 485-4838 by the application deadline.

(Note: Should you be granted an interview and require a special accommodation for the interview, please so indicate when you respond to this Notice).

See Dinosaurs at L.A. Zoo
L.A. Zoo press release: Now through October 31, 2016, 10:00 am to 4:00 pm at the Los Angeles Zoo and Botanical Gardens, lurking impatiently in a once off-limits corner of the Los Angeles Zoo, a ferocious pack of 17 life-size, lifelike prehistoric creatures await you at Dinosaurs; Unextinct at the L.A. Zoo, a spectacular, all-new exhibit. For a limited time only, these animatronic dinosaurs, brought to life with electronic “brains,” will take visitors back in time for a colossal adventure, providing a rare chance to discover a lost world from millions upon millions of years ago while warning about the very real threat of extinction faced today by many endangered species.

Among the exhibits added features is a Fossil Dig, a Stegosaurus robot with controls guests can operate to make the creature move; a climbable Pachyrhinosaurus; and a free downloadable “Dinosaurs: Unextinct at the L.A. Zoo” augmented reality app to access special content, including 3-D views of all the dinosaurs. The experience promises gargantuan levels of awe, as well as plenty of “aha’s”, with fascinating facts about the prehistoric era, the featured dinosaurs and their similarities to L.A. Zoo animals. Best of all, entry to Dinosaurs: Unextinct at the L.A. Zoo is just $5 per person in addition to regular Zoo admission, and free for wee ones under age two.

Guests embark on this must-see, self-guided stroll along a trail through lush landscaping with foliage similar to the earliest known trees and plants at the time dinosaurs roamed the earth, among them ferns, cycads, conifers and ginkos. The exhibit represents a staggering array of dinosaur anatomic shapes and sizes, ranging in heights up to almost 22 feet, lengths of just over 21 feet and weights topping 6,700 pounds, from locations around the earth and geological eras spanning 65 to 200 million years ago.

Visits with the creatures, all boasting an extensive range of motion in a manner experts believe the animals would actually have moved, begin with a Suchomimus, complete with a fierce crocodile-like mouth, from the Cretaceous period some 110 million years ago, followed by a Brachiosaurus, from the Jurassic period 156 million years ago, whose 18-foot-long neck required a gigantic heart to pump blood up to the top. Next, guests encounter two Coelophysis dinosaurs, from the Triassic period 210 million years ago; a Carnotaurus, a bipedal carnivore covered in small scales and bony lumps from the late Cretaceous period some 110 million years ago; a Carnotaurus, a bipedal carnivore covered in small scales and bony lumps from the late Cretaceous period; the iconic Triceratops from the Cretaceous period; the iconic Triceratops from the Cretaceous period; and require a special accommodation for this position should contact Michelle Chow at (213) 485-4672. A Departmental Application, resume, and essay must be submitted to the Street Improvement and Stormwater Division, 1149 S. Broadway, Suite 810, and Attention: Michelle Chow, Mail Stop 494, email to Michelle.Chow@lacity.org, or fax to (213) 485-4838 by the application deadline.

(Note: Should you be granted an interview and require a special accommodation for the interview, please so indicate when you respond to this Notice).
Summary of Duties

The Bureau is looking for candidates who possess the following skills, knowledge and abilities including but not limited to:

- Excellent skills in verbal and written communications, including presentation skills.
- Good skills in optimizing systems and procedures;
- Good computer skills in software such as Microsoft Word and PowerPoint.
- Very good skills in preparing technical correspondence.
- Good knowledge of the strategic planning process.
- Excellent knowledge of the structure, organization and functions of the Bureau of Engineering.
- Knowledge of the functions of the City and the authority and responsibilities of its officials.
- Knowledge of the City's political structure and process.
- Knowledge of the roles and requirements of the Board of Public Works, the City Council, and the Mayor's Office.
- Knowledge of the City's Equal Employment Opportunity Policies and the supervisor's responsibilities under these policies.
- Ability to deal tactfully and effectively with elected officials, high-level management, other Bureaus, and staff at all levels.
- Ability to coordinate work with other offices, bureaus, agencies, contractors and consultants.
- Ability to respond well to questions and effectively communicate your “message” to whatever audience you are addressing.
- Very good ability to analyze complex materials, identify relevant issues and formulate responsible conclusions or effective solutions.

Method of Evaluating Candidates

1. Review of Departmental application and resume.
2. Interview with staff of the Executive Division of the Bureau of Engineering.

If available, at least six (6) of the most qualified candidates will be scheduled for interview. Should more than six apply, an initial screening of the application packages may be considered to establish the candidate pool. All applicants will be notified whether or not they have bee scheduled.

For more information or questions about the position, please contact Joanne Zhang (213) 978-2074 or joanne.zhang@lacity.org.

How to Apply

Candidates interested in applying for this position should e-mail their resume and a letter of interest, no longer than two pages in length, to Candice Arnold (candice.arnold@lacity.org) by 10:00 am on Tuesday, May 17, 2016.

(Note: Should you be granted an interview and require a special accommodation for the interview, please so indicate when you respond to this Notice).

Dinosaurs at Zoo continued from page 12

Cretaceous period 72 million years ago; and a Utahraptor, the alpha predator of the early Cretaceous period 124 million years ago, whose most unique feature was an extra-long, sickle-shaped claw on the second digit of each foot used to pin down and tear apart prey. Dinosaur families are represented by a Dilophosaurus and baby Dilophosaurus, fast moving bipedal carnivores from the Jurassic period 201 million years ago; and a Diabloceratops, its baby and a Diabloceratops nest, representative of the dinosaur from the late Cretaceous whose name means—and aptly describes—its “devil-horned face. Finally, no remarkable dinosaur exhibit would be complete without a Tyrannosaurus, better known as a T-Rex, one of the largest and most powerful dinosaurs, from the Cretaceous period 65 million years ago.

Along the way, visitors encounter a Fossil Dig where they can brush away sand to uncover “bones” made from a fiberglass mold taken from an actual juvenile Maiasaura fossil, a large, herbivorous hadrosaurid that lived in the area currently covered by Montana during the upper Cretaceous period about 76 million years ago. Other “don’t-miss” fun includes a stop at a Stegosaurus robot with controls guests can operate to make the creature move, and a hashtag-worthy, dino-size photo op featuring a Pachycephalosaurus, a dramatic-looking cousin of the Triceratops, with massive flattened growths over its nose.

Accompanying the exhibit is a free downloadable “Dinosaurs: Unextinct at the L.A. Zoo” augmented reality app providing an opportunity to interact up-close with each dinosaur by “unlocking” an animated model when pointing a digital device at a target image. Users can animate the dinosaur on their screen, making it walk and run. Included in the AR app is a dino quiz, where visitors can test their dino knowledge. After completing the quiz, visitors are rewarded with a small gift at the dino gift shop. The app also features fact sheets and a bonus AR animal: the California Condor, a species that the L.A. Zoo is helping bring back from the brink of extinction, a process that guests can learn more about at the interactive California Condor Rescue Zone outdoor learning space, which is adjacent to the dinosaur exhibit and open every weekend plus weekdays throughout the summer. (Check www.lazoo.org for schedule.)
Seminars offered by the Construction Management Association of America, Southern California Chapter.

Alternative Project Delivery Systems - From the Owners’ Perspective on Thursday, May 19, 2016, at The Grand Conference Center, 4101 E. Willow St., Long Beach, CA, 8:00 am Registration, 8:30 am Seminar. This seminar will provide you with insights from key owner representatives on Design/Build and CM/GC. Hear from industry experts regarding lessons learned, challenges, preferences, and expectations from the CM firms and prime contractors.

Owner Panel:
- Design-Build: I-10 Corridor Projects - Garry Cohoe, Director of Project Delivery, SANBAG
- CM/GC: 6th Street Bridge Viaduct Project - Alfred Mata, Deputy City Engineer, City of Los Angeles
- CM/GC (AB2498) and Design-Build (SB4) - Statewide Projects - Ray Tritt, Chief, Office of Special Projects, CalTrans
- P3 - Joshua Schank, Executive Vice President, Arcadis

Moderator: Joseph L. Seibold, P.E., FCMAA, Executive Vice President, Arcadis

Cost: Register by Friday, May 13 $70/member, $110/non-member. After May 13 $85/member, $135/non-member.

Airports: SNA, BUR, LGB – Capital Improvement Updates on Wednesday, May 25, 2016, at The Grand Conference Center, 4101 E. Willow St., Long Beach, CA, 5:30 pm Registration, 6:30 pm Dinner & Presentations. Guest speakers: Lawrence G. Serafini, Deputy Airport director, Facilities, John Wayne Airport, Orange County; Dan Feger, Executive Director, Bob Hope Airport, Burbank; Bryant Francis, Director, Long Beach Airport.

Cost: Register by May 20 $70/member, $110/non-member. After May 20 $85/member, $135/non-member.

Breakfast of Champions - Foothill Gold Line Program Update on Thursday, May 26, 2016 at The LA Hotel, 333 S. Figueroa, Downtown L.A., 8:00 am Registration, 8:30 am Presentation. Guest speaker Habib F. Balian, Chief Executive Officer, Foothill Gold Line. Advance RSVP required to guarantee admission.

Dispute Resolution – Effective Dispute Resolution Provisions and Strategies to Resolve Construction Disputes During and After the Project on Thursday, May 26, 2016 at The Grand Conference Center, 4101 E. Willow St., Long Beach, CA, 8:00 am Registration, 8:30 am Seminar. This session will discuss potential contractual provisions to help resolve disputes during and after a construction project. These provisions include the potential use of technical experts or neutrals, dispute review boards, and mediation during the project and potential ways to resolve post-project disputes. It is important to consider various dispute resolution options when negotiating and drafting the design and construction contracts for a project. The goal of this session is to help facilitate that process by discussing various dispute resolution techniques, including arbitration, mediation, and judicial reference, the differences between the various options, and their respective pros and cons, in the hope that it will provide insight into a determination of what techniques will likely have the most success for a given project. This session will also discuss factors to consider when selecting an arbitrator or mediator. This article will also discuss strategies to improve the odds of a successful mediation. Learning objectives:
- Potential contractual provisions to help resolve disputes during and after a construction project
- Differences between various dispute resolution techniques, including arbitration, mediation, and judicial reference, the differences between the various options, and their respective pros and cons
- Factors to consider when selecting an arbitrator or mediator
- Strategies to improve the odds of a successful mediation

Seminar leaders: James Dierking, Esq. Fluor Corporation; Peter Ippolito, Esq. Dentons; Mark Johnson, Esq., Snell & Wilmer, LLP

Prevailing Wage Law - Compliance and Critical Updates on Thursday, June 9, 2016, at The Grand Conference Center, 4101 E. Willow St., Long Beach, CA, 8:00 am Registration, 8:30 am Seminar. For owners, estimators, project managers and office administrators, discussion topics include:
- SB 854 Review
- Critical updates and hot topics
- Compliance 101
- Projects covered by state and/or federal prevailing wages
- Apprentice requirements
- Determining the correct rate/classification
- Record keeping requirements
- Enforcement


Cost, register by Friday, June 3 $70/member, $140/non-member. Register after June 3 $85/member, $170/non-member.

Breakfast of Champions - Metropolitan Water District of Southern California on Thursday, June 16, 2016 at The LA Hotel, 333 S. Figueroa, Downtown Los Angeles, 8:00 Registration, 8:30 Presentation. Guest speaker: John Bednarski, Engineering Manager, MWVD of S CA

California State University Capital Improvement Updates on Thursday, June 23, 2016, at The Grand Conference Center, 4101 E. Willow St., Long Beach, CA, 5:30 pm Registration, 6:30 pm Dinner & Presentations. Guest speakers: Jay Jefferson, Construction Manager, Capital Planning, Design & Construction, California State University Office of the Chancellor; Michael Gardner, Capital & Physical Planning Manager, CSU Long Beach; Sarab Singh, Associate Director, Planning Design and Construction, CSU Los Angeles; Chi Kwan Fong, Project Manager, CSU Pomona.

Cost: Register by June 17 $70/member, $110/non-member. After June 17 $85/member, $135/non-member.

Breakfast of Champions - L.A. Streetcar on Wednesday, June 29, 2016, at City Club Los Angeles, City National Tower, 555 S. Flower, 51st Floor, L.A., CA 90071, 8:00 am Registration, 8:30 am Presentation. The city that grew up around the car is becoming more transit-oriented, walkable, and bicycle friendly. For the past 15 years Downtown L.A. has led the way in that change, helping Angelenos reimagine their built environment and spurring changes that have helped create a safer, healthier, more economically and environmentally sustainable city. The L.A. streetcar is the next step along that path – to a more connected, active, fun and livable Los Angeles.

Speaker: Shane Phillips, Project Director, Los Angeles Streetcar, Inc.

Los Angeles County Metropolitan Transportation Authority Capital Program Update on Thursday, August 18, 2016, at The LA Hotel, 333 S. Figueroa, Downtown Los Angeles, 5:30 pm Registration, 6:30 pm Dinner & Presentation. Learn about:
- Upcoming projects
- Measure R2
- Opportunities for design/construction/ professional services

Guest speakers: Brian Boudreau, Executive Director, Program Control; Abdullah Ansari, Managing Executive Officer, Highway Program; Timothy Lindholm, Executive Officer, Capital Projects; Samuel Mayman, Executive Officer, Project Engineering/Engineering Management; Rick Meade, Executive Officer, Project Engineering/Transit Project Delivery; Jeanet Owens, Executive Officer, Transit Project Delivery.

Cost, register by Friday, August 12 $70/member, $140/non-member. Register after August 12 $85/member, $170/non-member.

For additional information on these seminars please go to www.cmaasc.org.

Change of Address

Bureau employees are reminded that it is their responsibility to notify their group/division office of any change of address and/or telephone number. This information can be updated by completing a “Change of Employee Address” form. It is important that employees inform their division of any changes to ensure that the information in their Personnel files are kept current.
**Street Improvement and Stormwater Division Project Manager I**

The Bureau has one Project Manager (PM I) opportunity available in the Street Improvement and Stormwater Division (SSD). Eligible candidates are invited to apply for this opportunity.

The PM I will be responsible for directly managing critical transportation infrastructure projects, especially those requiring expert knowledge of Federal Highway Administration (FHWA) funding requirements. The total value of these projects is approximately $38.2 million. The PM I will direct the activities of engineering personnel that oversee the management of design consultants and/or manage in-house design and preparation of plans, specs, and estimates for projects. The PM I will review and check plans for conformance with Bureau standards, practices and policies. The position will also coordinate with other offices and agencies at varying levels.

The PM I will work with support offices within the Bureau, including the Real Estate Division, Structural Engineering Division, Environmental Management Group, and Geotechnical Engineering Group, and with consultants and City staff from other Bureaus within the Department of Public Works and with the Department of Transportation to deliver Street Improvement projects. Duties will include preparation of project Board reports, Oversight Committee reports, status reports, and regular updating of projects in the Uniform Project Reporting System. The PM I will assist with bid and award activities, monitor project revenue and expenditures, supervise the activities of consultants to deliver the work, review consultant billings and track and resolve funding issues.

The PM I will be asked to represent the Bureau of Engineering when interfacing with the public and elected officials and their staff, and will need to work on controversial projects and deal with public interest groups.

PM I in the Street Improvement Program.

- No degree with 8 years of progressively responsible professional experience in Engineering, Architecture, or Construction Management; OR
- Professional Engineering and Scientific Unit (MOU #8)
- Supervisory Professional Engineering and Scientific Unit (MOU #17)
- Management Employees Unit (MOU #36)
- Project Manager I Minimum Experience Requirements
- BS in Engineering, Architecture or Construction Management AND 4 years of progressively responsible professional experience in Engineering, Architecture or Construction Management. (CA registration as Engineer or Architect may be substituted for two years experience); OR
- Graduation from a recognized 4 year college or university AND 6 years of progressively responsible professional experience in Engineering, Architecture, or Construction Management.

In addition to the minimum experience requirements described above, the successful candidate either must have completed the Bureau’s Project Management Training Program (PMTP), or complete the PMTP within one year of appointment, or obtain a certificate in project management from the Project Management Institute, or complete either the UC Riverside or UC Irvine Project Management Programs with a certificate in project management.

The basic requirements for a PM salary bonus remain as stated in the 10/17/01 Engineering Newsletter. All BOE employees interested in applying must submit a resume together with a Supplemental Statement to Michelle Chow, Street and Stormwater Division, Mail Stop 494, Phone (213) 485-4672, or via e-mail at michelle.chow@lacity.org by May 25, 2016.

The Supplemental Statement should not exceed two pages, 12-point type, single spaced, and must contain the following information:

1. Describe how your background and experience have prepared you to perform as a PM I in the Street Improvement Program.
2. Provide example(s) of projects that you completed successfully. Define your use of the term “successful.”
3. Describe a specific instance in which you formed a team to solve a problem. Be specific about the situation, what you did, and the outcome.
4. Describe a difficult client problem you resolved. Be specific about the situation.
5. Describe any working relationships or contacts that you have had with Commissioners from the Board of Public Works.

The most qualified candidates will be selected and interviewed for the position. Associate IV applicants should note that they will not be able to maintain their Associate IV status in this bonus PM I position. They would be required to revert to their previous civil service classification.

**Shredded Paper**

Announcement from the Department of General Services: Do not place shredded paper inside recycling bins. Place all shredded paper in plastic bags and place them next to the recycling bin. Make sure the bags are tied tightly to prevent spillage. For more information, please call the RecycLine at (213) 922-8300.
Arrivals
Zixuan Chen, CE Associate II, BID; Chamila Ahangama Liyang, Civil Engineering Drafting Technician, WCE; Christine Shen, Administrative Intern II, RED.

Promotions
Abdullah Sadowai, CE Associate II, WCE; Thein Crocker, Civil Engineer, LDG; Nur Malhas, Civil Engineer, ARCH; Ioana June, Civil Engineer, BPD; Gerardo Hernandez, Civil Engineer, BID; Christine Sotelo, Noe Arce & Shawyne Dong, Civil Engineer, CEN; Alice Kim, Chen Min Huang, Vernon Tabirara, Nadir Shah, & Amber Elton, Civil Engineer, SSD; Joanne Zhang, Civil Engineer, EXE; Mariet Ohanian, Civil Engineer, CMD; Michael Koyoumidjian, Civil Engineer, VAL; Vivian Liu, Civil Engineer, WCE; Fadi Abboud, Civil Engineer, EED; Kheder Alrazza, Student Engineer IV, WCC; Hisashi Kobayakawa, Office Engineering Technician III, WLA.

Special Order No. 03-0416 BOE Std E-Mail Signature
Special Order No. 03-0416 dated April 19, 2016, titled Bureau of Engineering (BOE) Standardized E-Mail Signature Block (Supersedes Special Order No. 02-0913, dated October 21, 2013) states that as part of the BOE’s Strategic Plan to increase public awareness, the Bureau has adopted a standard e-mail signature block template that should be used in every outgoing e-mail. The signature block template will allow the public to easily distinguish the BOE staff by our unique logo, and also provide our e-mail recipients a convenient reference for our contact information.

By June 3, 2016, every BOE employee is required to have implemented or updated either the Standard or Extended e-mail signature block.

Interim GM of Emergency Management Dept.
Mayor’s press release:
May 5, 2016 - I am proud to appoint Aram Sahakian to the position of interim general manager for our City’s Emergency Management Department. For two decades, he led L.A. Department of Transportation emergency response, preparedness, and homeland security programs. His training and credentials are second to none. From the 1994 Northridge earthquake to the 2015 Special Olympics, Aram was integral to our efforts to keep Angelenos safe and help our communities recover from disaster. Leadership of EMD is a natural next step for him and for the City of Los Angeles.

Notice No. 06 Standard Division/Group Titles
Notice No. 06 dated April 26, 2016, titled Standard Division/Group Titles and Acronyms/Abbreviation provides an updated list of the standard titles and acronyms/abbreviations of the Bureau of Engineering division or group titles. For consistency, employees are to use these titles in all correspondence, reports, charts, etc.

Acronym/Abbreviation Div No.
Public Buildings & Open Spaces Program (PBO)
Architectural Division ARC 55
Bond Programs Division BPD 39
Bridge Improvement Division BID 37
Construction Management Division CMD 48
Convention Center Division CCD 71
LARiverWorks LAR 42
Recreational & Cultural Facilities Division RCF 92
Streetcar Division SCD 60
Clean Water Infrastructure Program (CWI)
Environmental Engineering Division EED 45
Project Award & Control Division PAC 41
Prop O Clean Water Division POB 40
Survey Division SUR 63
Wastewater Conveyance Construction Division WCC 44
Wastewater Conveyance Engineering Division WCE 43
Development Services & Permits Program (DSP)
Central District CEN 50
Harbor District HAR 86
Land Development & GIS Division LGD 87
Systems Division SYS 35
Valley District VAL 81
West Los Angeles District WLA 85
Mobility & Engineering Services Program (MOB)
Environmental Management Group EMG 56
Geotechnical Engineering Group GEO 46
Metro Transit Division MTD 59
Real Estate Division RED 77
Sidewalk Division SWD 61
Sixth Street Viaduct Division SIX 36
Street Improvement & Stormwater Division SSD 51/66
Structural Engineering Division SED 54
Finance & Administration Program (FAP)
Administration Division ADM 73

*REVISED, April 26, 2016

Notice No. 07 Lau Named Acting Head of BID
Notice No. 07 dated April 29, 2016, titled Acting Principal Civil Engineer for the Bridge Improvement Division (BID) announced that Shirley Lau will be the Acting Principal Civil Engineer of the BID until a Principal Civil Engineer can be permanently appointed. Shirley will begin her temporary assignment as the head of the BID effective May 1, 2016.

Shirley is taking over for James Treadaway, who is retiring from the City in the near future. Shirley can be reached at 1149 S. Broadway, 7th floor, Los Angeles, CA 90012, Mail Stop 495-1. She can be contacted at (213) 485-5228 or via email at Shirley.Lau@lacity.org.

Memorial Day Holiday
Monday, May 30, 2016, is a City holiday. Remember to mark your timesheet for that day as HO 8.0. Since the holiday is only for eight hours, those of you on the 9/80 schedule must adjust your hours accordingly within the same pay period. (Non-FLSA exempt employees can only adjust their hours within their defined work week.) Check with your division timekeeper if you have any questions.

New Look for LACity.org
On May 4, 2016, the Information Technology Agency announced the launch of a new LACity.org home page with a new look and streamlined ways for Angelenos and City employees to get to City services and information. You’ll find breaking news, a new City calendar, access to real-time broadcasts and video on demand from Channel 35, quick access to 311, and individualized information for each neighborhood.

You are invited to contribute content, add a calendar event, or give ITA feedback. To find out more, check out the new LACity.org. For feedback and help in adding information to the site, submit comments online.

We’d Like to Hear from You
If you have any articles for the Newsletter, please e-mail them directly to BOENewsletter@gmail.com. Also cc: Myrna Braithwaite (myrna.braithwaite@lacity.org) Administration Division. Deadline for the next issue is Thursday, June 2, 2016.