June 9, 2020

Dear Prospective Proposer:

Unfortunately, the public health crisis created by the COVID-19 has put the nation and all of us in unprecedented times. As a result of the Mayor’s directive, and the County of Los Angeles Public Health’s “safer at home” health order, the L.A. for Kids Steering Committee with the City Council’s approval has extended the deadline to submit proposals for the PARKS FIRST TRUST FUND. Details are as follows:

Deadline to submit proposals: THURSDAY, AUGUST 27, 2020

TIME: BY 3:00 PM

PROPOSALS TO BE SUBMITTED AT: 1149 S. BROADWAY, SUITE 860
LOS ANGELES, CALIFORNIA

Approximately $3,150,010 will be made available for competitive grants from the Park First Trust Fund; however, only projects that are within the boundaries of the Vermont/Western Station Neighborhood Area Plan (SNAP) are eligible. The area falls within the boundaries of Council Districts 4, 10 and 13.

Potential proposers must contact the City Planning Department at, planning.snap@lacity.org to verify that your project is within the boundaries of the Specific Plan, and to answer any questions about the specific building requirements for projects within the Specific Plan area. The proposal must affirmatively state that the proposer has verified with the City Planning Department that the project is within the boundaries of the Specific Plan for the Vermont/Western Station Neighborhood Area.

If you need to check and see if your area falls within the SNAP boundaries, please go to:
The Parks First Trust Fund was established pursuant to City of Los Angeles Ordinance No. 173749, which established the Specific Plan for the Vermont/Western Station Neighborhood Area Plan, and Ordinance No. 173964, which created the Vermont/Western Station Neighborhood Plan Area Trust Fund as the repository for the fees collected under the Specific Plan Ordinance. Only projects that are located within the boundaries of the Vermont/Western Station Neighborhood Plan Area are eligible to apply for a Parks First Trust Fund grant.

The Bureau of Engineering will conduct two (2) Technical Assistance Seminars (TAS) for potential proposers who wish to apply for the PARKS FIRST TRUST FUND. It is still mandatory that potential proposers log on and remotely, via GOOGLE HANGOUTS, attend one of the two (2) TAS.

Potential proposers who do not attend a TAS will NOT be eligible to submit a proposal. Note: If you or someone in your agency has attended one of the six TAS sessions already conducted in the months of March/April, and signed in at the seminar, please email & let us know; the full name of the person who attended, and your agency name. If so, your agency will not have to attend any of the upcoming two (2) sessions. Otherwise, please make sure that the attendee signs in at the TAS, so that your agency receives credit for attendance at one of the two (2) sessions.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Google Hangout Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 29, 2020</td>
<td>10:30 am – 12:30 pm</td>
<td>N/A Remote TAS Only</td>
<td><a href="https://meet.google.com/nen-juyy-uxi">https://meet.google.com/nen-juyy-uxi</a></td>
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Google Hangouts Instructions:

1) Click on highlighted Google Hangout Link in the Technical Assistance Seminar Schedule table above.
2) Click on “Join now.”
3) Once in the Google Hangout, click on the chat icon at the top of the screen. Please send a message that contains the following:
   I. First and Last name
   II. Agency Name and Address
   III. Phone Number
   IV. E-mail Address
4) In deference to other online attendees, we ask that you mute your microphone or telephone during the TAS sessions. We will provide opportunities during each of the TAS sessions for questions, at which time we will let you know to un-mute your computer, and allow oral questions.
5) You may also send questions through the chat function of Google Hangouts at any time during the TAS, and we will try to answer those questions during the question and answer portion of the training sessions, so that all will benefit from your questions, and the City responses. All questions and answers from each of the TAS sessions will be posted online on our Prop K website.
NOTE: Google Hangouts for Gov. will only allow 25 participants per conference. If you are unable to attend due to capacity limitation, please attend the second session.

Helpful Links:

1) Google Hangouts Support including account and system requirements: https://support.google.com/hangouts/answer/2944865

2) TAS Powerpoint Presentation: Link

3) Link to 10th Cycle Request for Proposal (RFP): https://eng.lacity.org/propk. TO DOWNLOAD THE RFP AND GO TO PART THREE, PARKS FIRST.

PLEASE NOTE: Proposition K Funds, & Health Alternatives to Smoking (HATS) Trust Fund RFP will be reissued in FEBRUARY 2021.

For any questions, please call (213) 485 - 4458, Marisa Garcia, or e-mail to engpropkrfp@lacity.org.

Sincerely,

NEIL DRUCKER

Neil Drucker, Assistant Division Head/Program Manager
Recreational and Cultural Facilities Program
Architectural Division
Bureau of Engineering

Electronically signed by Neil Drucker