

# CHEE SALETTE

landscape + architecture

**Date** May 22, 2019  
**Location** Public Works Building, Room  
**Meeting** Stakeholder Working Group Meeting 1  
**Project** Silver Lake Reservoir Complex Master Plan  
**Prepared by** Marc Salette

## ATTENDEES

AFFILIATION	ABB.	NAME	TITLE
Bureau of Engineering	BOE	Cyril Charles	Project Manager
		Mary Nemick	Director of Communications
		Deborah Weintraub	Chief Deputy City Engineer
Council District 4	CD4	Rachel Fox	Field Deputy
Council District 13	CD13	Christine Peters	Policy Deputy
		Mary Rodriguez	Field Deputy
Los Angeles Department of Water & Power	LADWP	Christine Truong	Environmental Engineering Associate
		Dawn Cotterell	Senior Public Relations Specialist
Hargreaves Associates	HAR	Meghen Quinn	Principal
Chee Salette	CS	Marc Salette	Principal
The Robert Group	TRG	Isaiah Ford	Project Manager
Silver Lake Neighborhood Council	SLNC	Taryn Poole	Representative
		Nicholas Fox Robbins	Representative
Silver Lake Reservoirs Conservancy	SLRC	Shelley Marks	Representative
		Andrew Thomas	Representative
Silver Lake Forward	SLF	Elaine Roark	Representative
		Richard Corsini	Representative
Silver Lake Now	SLN	Jill Cordes	Representative
		Joe Mellis	Alternate
Silver Lake Wildlife Sanctuary	SLWS	Mike Krose	Representative

## ATTACHMENTS

SWG Meeting 1 Presentation

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<b>MINUTES</b>		
<b>#</b>	<b>CATEGORY, TOPIC &amp; Minute</b>	<b>ACTION</b>
<b>1</b>	<b>PROCEDURES</b>	
1.1	STAKEHOLDER WORKING GROUP (SWG) COMMUNICATION	
1.1.1	The SWG meetings are meant to share information through thr Master Plan design and development project, to prepare for an upcoming community workshop and to debrief after a community workshop. The information shared should not be disseminated in the public.	
1.1.2	The Representatives can share the information gathered during the meeting with their respective boards.	
1.1.3	Proposed SWG meeting agendae will be circulated one week before to solicit input from Stakeholders.	
1.1.4	Marc Salette (msalette@csaoarchitects.com), of CS, will be the liaison between the SWG and the Design Team.	
1.2	REPRESENTATION	
1.2.1	If a Representative steps down, she or he will be replaced by the Alternate, and a new Alternate will to be chosen.	
1.3	LOGISTICS	
1.3.1	SLRC requested that the meetings be held at the Sunshine House, at the Silver Lake Reservoir Complex, in lieu of the Public Works Building. LALADWP indicated that the meeting space is not available on the scheduled SWG meeting dates.	
1.3.2	The Stakeholders requested that parking be reimbursed. BOE stated that this is not normally done and cannot be accommodated.	
<b>2</b>	<b>MASTER PLAN PROCESS</b>	
2.1	DESIGN TEAM	
2.1.1	The Design Team composition and organization was presented.	
2.1.2	HAR’s relevant experience was highlighted, as well as the importance for such projects to find the right balance and gradient between uses including natural habitat and other ecological functions, which has been fundamental to the success of many of their past projects.	
2.2	SCHEDULE	
2.2.1	The overall schedule was reviewed, and the various steps of the Master Plan process described.	
2.2.2	The second community meeting, which is also a site walk, has been rescheduled from August 17 to the 24th allow the King Middle School environmental magnet students to participate as part of their curriculum. SLF will coordinate this with King Middle School.	SLF
2.2.3	This date conflicts with a scheduled clean-up of the Meadow native plant area. Council District 6 will see if the clean-up can be rescheduled to the next day.	CD6

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2.2.4	The Pop-up Event dates have not yet been fixed. The first could take place on August 25 to consolidate events during this week-end and turn it into a sort of Silver Lake Reservoir Complex festival. To be considered.	HAR
<b>3</b>	<b>COMMUNITY WORKSHOP 1 – June 27</b>	
3.1	AGENDA	
3.1.1	The proposed agenda was presented.	
3.1.2	The Stakeholders stated that the topic of traffic must be included in the first community workshop.	
	The Stakeholders advised the the room format should include table seating to accommodate breakout worksessions after the Design Team presentations.	
3.2	STAKEHOLDER PRESENTATION	
3.2.1	It was proposed that each Stakeholder present their group, its history, its mission and its goals for the Master Plan. At least one Representative should be involved in the presentation, and other board members who are not part of the Working Group can participate. The presentation should kept to two minutes or less.	
3.2.2	A presentation template will be distributed. HAR will help Stakeholders to fill out the template if needed.	HAR / CS
3.3	COMMUNITY PARTICIPATION	
3.3.1	The community participation segment will consist of break-out groups of 15 or less who will be asked to describe how they use the Reservoir Complex now, and to indicate what they consider to be the defining characteristics of the reservoir complex.	
3.3.2	It was determined that there is sufficient room in Friendship Hall to set up breakout tables.	
3.3.3	The Stakeholders may be asked to help at the tables.	
3.4	COMMUNITY COMMUNICATION	
3.4.1	SLNC suggested that the June 21 community event at the Sunset Triangle (live music, movies) be used to publicize the June 27 Community Workshop.	
3.4.2	It was suggested that a short video (30 seconds) introducing the Master Plan process and team be prepared and shown at this community event. To be considered.	HAR
3.4.3	Nicholas Fox Robbins of SLNC is the point person.	
3.4.4	The weekly Farmers' Market in Sunset Triangle is another opportunity to reach the community ahead of the Workshop.	
<b>4</b>	<b>RESEARCH &amp; ANALYSIS</b>	
4.1	RESEARCH QUESTIONS	
4.1.1	The MP project is currently in the Research & Analysis phase.	
4.1.2	Preliminary findings will be collected in June and a full repor tshared at the July SWG meeting.	

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4.1.3	Examples of the research topics, such as how we can sustain the water level in the reservoirs, were listed.	
4.2	PROJECT BOUNDARY	
4.2.1	The current project map was presented, showing five different zones: Potentially Free Space (in green), Pathway (Shared Use - in blue), Potential Shared Use (in orange), Recreation and Parks (in yellow) and LADWP Use (in red).	
4.3	RED ZONE	
4.3.1	The reduction of the Red Zone footprint was well received by the Stakeholders.	
4.3.2	The Stakeholders asked that public access to or through parts of the Red Zone be considered. BOE confirmed that this will be discussed with LADWP. HAR will work with LADWP to understand their requirements.	HAR
4.3.3	For example, HAR will discuss the security and access requirements related to the pump station (red zone), which overlaps with the Potential Shared Use zone.	HAR
4.3.4	SFL and the other Stakeholders voiced that the Red Zone, although under LADWP control, should be part of the Master Plan scope. BOE agreed that this should be discussed with LADWP.	BOE
4.3.5	BOE stated that the modular building locations have been set.	
4.4	OPERATION & MAINTENANCE	
4.4.1	The Stakeholders asked who will operate and maintain the new open space that will be created by the project. HAR explained that this will be part of a larger discussion throughout the Master Plan process. It will likely not be LADWP, it may be the City, it may also be a dedicated conservancy, or a combination of the two.	
4.5	SITE CONDITIONS	
4.5.1	HAR has started to study the varying reservoir edge conditions. A range of existing reservoir bank sections was presented to illustrate the variety of conditions.	
4.6	POSSIBLE STRATEGIES	
4.6.1	HAR has started to study initial approaches to transforming the embankment, in locations with room to cut and tight locations which may need to be filled , to provide pedestrian access, enhance habitat, and protect wildlife, in order to begin establishing a range of potential configurations and inform the conversation with the community. These studies will be reviewed by the Design Team engineers for feasibility.	
4.6.2	The Stakeholders asked if land could be taken from the West and East Silverlake Boulevards in order to increase the workable distance between the embankment and the edge of the public open space in tight areas.	
4.6.3	HAR confirmed that the Master Plan scope includes cyclist considerations.	
4.7	HISTORIC & CULTURAL RESEARCH	

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4.7.1	Photographs of the reservoirs through the years show how it evolved in relation to the neighborhood growing around it as well as changing regulations. The Master Plan is another step in this evolution.	
4.8	<b>BIOLOGY &amp; ECOLOGY</b>	
4.8.1	HAR explained that the biological value of the site is being assessed in this phase and its ecological history examined, while opportunities for habitat enhancement and potential expansion are being identified.	
4.8.2	The exiting tree survey information is being consolidated, and additional data may be collected if the resources are available.	
4.8.3	SLWS inquired if the coyote population will be studied. To be confirmed.	HAR
4.8.4	Establishing water quality criteria is particularly important.	
4.9	<b>WATER RESOURCE MANAGEMENT</b>	
4.9.1	Natural systems present the opportunity to filter the water further and improve quality beyond what is currently planned by LADWP, as part of their Storwater Capture Project.	
4.9.2	The Stakeholders pointed out that finding alternative sources of water is a fundametal aspect of the future of the reservoirs, in managing water level fluctuations.	
4.9.3	SLF emphasized the potential synergy with the Los Angeles River management, and described an existing underground pipe that could be used for that purpose. Other stakeholders pointed out that contamination of the reservoir water by the river water could be an issue.	
4.9.4	HAR stated that the Design Team Civil Engineer has been tasked to study this potential relationship as part of this phase.	HAR
<b>5</b>	<b>NEXT STEPS</b>	
5.1	HAR to provide Stakeholder presentation template.	HAR
5.2	Stakeholders to provide draft presentations by June 6. HAR can help format the Stakeholder content as needed.	SWG
5.3	HAR, CS and BOE to provide feedback by June 21.	HAR / CS BOE
5.4	HAR and TRG to finalize Community Workshop agenda and logistics by June 21.	HAR / TRG